



Leonardo Mullins

Accounting Intern

📞 (617) 555-1234 ✉️ leonardo.mullins@example.com

🌐 linkedin.com/in/leonardomullins 📍 123 Main St, Boston, MA 02115

SUMMARY

Current Finance student gaining hands-on experience through demanding academic projects and internships in hotel management and financial operations. A solid grasp of luxury hospitality principles shows dedication to delivering outstanding guest experiences. Strong ability exists to collaborate effectively with team members, contributing innovative solutions that enhance operational efficiency within the hospitality context. Engagement in diverse projects demonstrates passion for integrating finance with remarkable service quality. Eager to leverage this background to support the objectives of a dynamic hotel organization while continuing to develop professionally.

EDUCATION

Bachelor of Science in Finance

Boston University 🎓 GPA: 3.8 📅 2026 📍 Boston, MA

Coursework: Financial Analysis, Budgeting, Data Analytics, Hospitality Management

TECHNICAL SKILLS

- **Financial Software :** QuickBooks, Sage, NetSuite
- **Data Analysis Tools:** Microsoft Excel, R, Tableau
- **Research Tools:** Google Scholar, JSTOR, ProQuest
- **Presentation Software:** Microsoft PowerPoint, Prezi, Google Slides
- **Hotel Management Systems:** Opera PMS, RoomRaccoon, Mews
- **Communication Platforms:** Slack, Microsoft Teams, Zoom
- **Project Management Tools:** Trello, Asana, JIRA
- **Statistical Software:** SPSS, SAS, STATA
- **Industry Learning Platforms:** Coursera, edX, LinkedIn Learning
- **Budgeting Software:** Adaptive Insights, Oracle Hyperion, Planful

EXPERIENCE

Accounting Intern

University Project 📅 January 2026 - Present 📍 Boston, MA

Educated and grown through collaboration on analyzing financial statements for local hotel operations. Engaged in developing critical mock budgets to simulate real-world scenarios, addressing departmental needs over projected revenues. Invaluable insights gained contribute to foundational hospitality knowledge, essential for future career endeavors. Active participation in research fosters growth in understanding the integration of finance with service quality aspects across hotels.

- Collaborated with team members to evaluate financial statements, pinpointing potential cost-saving opportunities crucial for hotel sustainability.
- Developed a comprehensive mock budget incorporating various departmental requests and revenue forecasts for realistic financial planning.
- Participated actively in hospitality management training, acquiring skills necessary for successful hotel operations delivering exceptional guest service.
- Supported faculty research focused on finance's influence on service quality and customer satisfaction in luxury hotels.
- Created presentations outlining financial findings allowing for deeper engagement during class discussions, enhancing collective learning.
- Gleaned essential knowledge regarding the synergy between finance and operations in hospitality as preparation for professional roles.

Finance Research Assistant

University Project 📅 September 2025 - December 2025 📍 Boston, MA

STRENGTHS

👥 Collaboration

Collaborative spirit cultivated through group projects, leading to impactful outcomes that foster an enjoyable working atmosphere.

📊 Analytical Thinking

Utilized analytical approach to scrutinize financial data, uncovering insights that informed important operational decisions.

💬 Communication Skills

Effectively conveyed complex financial concepts enabling clarity in discussions, bridging gaps between finance theory and practice.

💡 Problem-Solving

Adopted innovative methods to tackle challenges, continually adjusting strategies to enhance workflow and maintain quality service.

★ Customer Orientation

Developed strong focus on providing value through excellent service—even in academic setups; valued insights shape interactions.

SKILLS

Financial Analysis Budgeting

Data Analytics Microsoft Excel

Team Collaboration Research

Hospitality Management

Presentation Skills

Critical Thinking

Operational Efficiency

Market Trends Service Excellence

Cost Reduction

Revenue Management

Industry Reports

LANGUAGES

English Native

Spanish Proficient

MY CAREER



● Accounting Intern at University Project (6 Months)

● Finance Research Assistant at University Project (3 Months)

Worked closely under faculty mentorship, focusing on identifying trends within financial practices unique to the hospitality sector. Contributed key insights derived from industry-related data impacting operational decisions and long-term strategies for hotel improvements. Enhanced communication and analytical skills emerged through collaborative project efforts, targeting efficacy and resource allocation in hotel finance.

- Conducted detailed research into financial trends affecting the hospitality industry, reviewing costs and profit margins to inform strategic initiatives.
- Analyzed comprehensive data sets from industry reports enriching a collaborative faculty-led project on optimizing revenue management approaches.
- Assisted in preparing educational research papers ensuring adherence to high academic standards to expand personal writing capabilities.
- Partnered with peers to deliver findings at an academic conference, effectively showcasing focuses on financial efficiency within the hotel space.
- Actively participated in discussions surrounding applicable financial theories in real-world scenarios specific to hospitality dynamics.
- Availing of numerous opportunities to develop actionable recommendations aimed at improving financial practices within hotel management frameworks.

LEADERSHIP & AWARDS

- Dean's List, Boston University, 2025
- Best Presentation Award, University Finance Conference, 2025

CERTIFICATIONS

- Coursera Financial Management Certification 📅 2026
- Financial Modeling Fundamentals Certification 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Finance Society, Boston University
- Volunteer, Local Food Bank, Boston

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST