

Dallas Gallegos

☎ (404) 555-0123

✉ dallas.gallegos@example.com

🌐 linkedin.com/in/dallas-gallegos

📍 Atlanta, GA 30301

AUGUST 11, 2026

Innovative Designs LLC
Hiring Manager
Huntsville, AL

Dear Hiring Manager,

I am thrilled to apply for the Architect-Associate position at Innovative Designs LLC. This role resonates deeply with my experience and aspirations. I have dedicated over five years to architectural pursuits, particularly in designing innovative structures, focusing on data centers and manufacturing facilities that lead to enhanced operational efficiency.

At Design Innovations Group in Orlando, FL, I led design initiatives, ensuring compliance with all local and national building codes during various high-profile projects. Energized by collaboration, I partnered with engineering teams to define project scopes and budgets, significantly boosting client satisfaction and reducing costs. It's a passion rooted in delivering excellence and nurturing team potential.

I relate ideologically to Innovative Designs' commitment to quality and innovation. Every collaboration with junior architects ignites my enthusiasm, fostering an environment where learning thrives. I strive to instill confidence in others while consistently advocating for the highest standards across every project phase. This ambition aligns harmoniously with your firm's values and expectations.

Navigating challenges in architectural design is exhilarating. I recall a project faced with tight deadlines, during which I rallied the team, streamlined workflows, and considerably improved our output. These victories not only reinforced my ability to lead but also revealed my strong connection to my work, fostering both pride and purpose.

I hold a Bachelor's in Architecture from Georgia Institute of Technology. Additionally, my LEED AP certification exemplifies my commitment to sustainable design practices. Keen to further expand my credentials, I proactively seek opportunities for growth, aiming to embody the ideals and visions Innovative Designs cherishes.

I appreciate your consideration and look forward to the possibility of contributing to your team.

Thanks,

Dallas Gallegos

Dallas Gallegos