



Dallas Gallegos

Architect-Associate

📞 (404) 555-0123 ✉️ dallas.gallegos@example.com

🌐 linkedin.com/in/dallas-gallegos 📍 Atlanta, GA 30301

STRENGTHS

👥 Mentorship

Nurtured junior architects, significantly boosting their confidence and readiness for projects.

🤝 Collaboration

Forge productive partnerships among teams, ensuring efficient communication and project delivery.

✅ Regulatory Compliance

Helped teams stay aligned with complex building codes, earning trust and respect in all stakeholder interactions.

💡 Innovative Design

Embraced creativity in architectural solutions, resulting in sleek designs recognized in local publications.

☰ Project Management

Streamlined project workflows that increased overall efficiency and satisfied demanding client expectations.

SKILLS

Revit AutoCAD Adobe Suite

Building Codes

Project Management

Team Leadership

Budget Development

Design Innovation Compliance

Sustainable Design Research

Technical Communication

Stakeholder Engagement

Client Relations Site Management

Document Review

SUMMARY

Dedicated Architect with over five years of professional experience specializing in innovative building designs, particularly in data centers and advanced manufacturing facilities. Proficient in Revit, AutoCAD, and Adobe Suite, complemented by a strong understanding of building codes and regulatory compliance. Proven ability to lead architectural teams while mentoring junior architects, ensuring quality standards throughout project phases. Committed to delivering excellence and fostering collaboration across diverse teams to achieve impactful solutions.

EXPERIENCE

Architect

Design Innovations Group 📅 June 2021 - Present 📍 Orlando, FL

Lead architectural design for multiple high-profile projects, including data centers and commercial buildings. Focus on ensuring compliance with local and national building codes while collaborating with technical teams. Mentor junior architects, contributing to their professional growth.

- Directed architectural process from conception through completion, enhancing client satisfaction.
- Collaborated with engineering teams to streamline project scopes, budgets, and timelines effectively.
- Trained and guided junior staff, fostering skill development and innovation within the team.
- Utilized Revit and AutoCAD for precise drawings that adhered to regulatory standards.
- Conducted site assessments, guaranteeing projects align with specified requirements.
- Presented design concepts to clients, gathering feedback that informed direction and final outcomes.

Junior Architect

GreenTech Architecture 📅 January 2018 - May 2021 📍 Miami, FL

Supported senior architects in designing sustainable structures focused on health and environmental well-being. Engaged extensively with construction documents and building regulations. Conducted pertinent research to improve project efficiency.

- Assisted in detailed plan development using Revit and AutoCAD, maintaining alignment with client specifications.
- Engaged in cross-disciplinary teamwork to incorporate structural and system integration successfully.
- Researched new materials and techniques, promoting cost-effective yet quality results.
- Evaluated and supported project budgets and schedules under senior supervision.
- Participated in workshops and forums, broadening industry knowledge and networking.
- Contributed to peers' learning through active knowledge-sharing initiatives.

LEADERSHIP & AWARDS

- LEED AP certification received in 2022.
- Achieved recognition for outstanding team leadership at Design Innovations Group.

EDUCATION

Bachelor's Degree in Architecture

Georgia Institute of Technology 🎓 GPA: 3.8 📅 2021 📍 Atlanta, GA

Coursework: Design Fundamentals, Building Systems, Architectural History, Sustainable Practices

LANGUAGES

English Native

Spanish Proficient

MY CAREER



- Architect at Design Innovations Group (5.2 Years)
- Junior Architect at GreenTech Architecture (3.3 Years)

CERTIFICATIONS

- LEED AP 2022
- Licensed Architect in Georgia 2021

TECHNICAL SKILLS

- **Architectural Design Software:** Revit, AutoCAD, Adobe Suite
- **Project Management Tools:** Microsoft Office, Trello, Asana
- **Building Regulations:** National Building Code, Local Zoning Laws, Accessibility Standards
- **Sustainability Standards:** LEED Certification, Green Building Initiatives, Energy Star Rating
- **Communication Tools:** Slack, Zoom, Microsoft Teams
- **Budgeting Tools:** Excel, Primavera, Procore
- **Research Methods:** Case Studies, Material Analysis, Building Science®
- **Site Management Software:** Bluebeam, PlanGrid, Fieldwire
- **Construction Techniques:** Modular Construction, Pre-Fabrication, Green Building Processes
- **Client Relationship Management:** Salesforce, HubSpot, ClientTrack

PROFESSIONAL AFFILIATIONS

- Member of American Institute of Architects.
- Active participant in community sustainability initiatives.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST