

Jaxon Beltran

Wire Assembler

📞 (407) 555-0123 ✉️ jaxon.beltran@example.com 🔗 linkedin.com/in/jaxonbeltran 📍 Orlando, FL 32801



STRENGTHS

- 💡 **Problem-Solving Skills**
Identified and resolved assembly line bottlenecks, increasing overall productivity and morale.
- ✂️ **Technical Proficiency**
Effectively operated tools such as crimpers and wire strippers, drastically improving work accuracy.
- 👥 **Team Collaboration**
Built great relationships with peers and engineers, fostering a positive and productive workplace culture.
- ✅ **Quality Focus**
Consistently conducted thorough inspections of assemblies, enhancing compliance with stringent quality standards.
- 🔄 **Adaptability**
Quickly adjusted to varying assembly tasks and led cross-training initiatives within teams.

SKILLS

- Electrical wiring
- Blueprint interpretation
- Hand and power tools
- Problem-solving
- Team collaboration
- Quality assurance
- Assembly procedures
- Component installation
- Safety practices
- Technical documentation
- Heatshrink application Soldering

SUMMARY

Detail-oriented assembler with strong experience in assembling electrical and mechanical components. Skilled in interpreting blueprints, wiring diagrams, and schematics, as well as utilizing various hand and power tools for efficient assembly processes. Proven record of maintaining quality and safety standards while collaborating effectively with teams. Demonstrated ability to streamline workflows that enhance production efficiency. Eager to apply hands-on expertise in a dynamic manufacturing environment and contribute positively to team success and organizational growth.

EXPERIENCE

Wire Assembler

Tech Assembly Solutions 📅 January 2025 - Present 📍 Lake Mary, FL

Manage end-to-end wire assembly processes for industrial applications while ensuring adherence to strict quality control protocols. Lead initiatives designed to improve efficiency and address assembly challenges collaboratively within the engineering team.

- Assembled complex electrical components while adhering to industry quality standards.
- Interpreted detailed wiring diagrams, ensuring precise alignment with project objectives.
- Utilized a variety of hand and power tools, enhancing both productivity and workflow.
- Maintained optimal workspace organization, promoting health and safety compliance.
- Collaborated effectively with multidisciplinary engineering teams to resolve technical challenges.
- Participated in ongoing skills training focused on CNC and welding techniques.

Assembler

ElectroTech Manufacturing 📅 May 2024 - December 2024 📍 Kissimmee, FL

Contributed to assembly efforts by working closely with senior technicians, enhancing overall production capacity and operational workflows in meeting business demands.

- Assisted in assembly of electrical systems, leading to significant improvements in production capabilities.
- Utilized specialized tools like crimpers and wire strippers to ensure precision during assembly tasks.
- Conducted comprehensive quality checks pre and post-assembly, upholding strict compliance with industry guidelines.
- Gained hands-on knowledge of advanced wiring techniques through close mentorship from experienced assemblers.
- Documented assembly methodologies, contributing to efficiency-driven training material enhancements.
- Engaged in proactive feedback sessions aimed at improving team assembly processes.

LEADERSHIP & AWARDS

- Safety Excellence Award for maintaining a hazard-free workspace in 2025.
- Team Recognition Award for outstanding collaboration resulting in exceeding production targets in 2024.

EDUCATION

High School Diploma

Orlando High School 🎓 GPA: 4.0 📅 2024 📍 Orlando, FL

Coursework: General Studies, Mathematics, Science, Technology

Tool maintenance

Machine operation Parts sourcing

LANGUAGES

English

Native

MY CAREER



● Wire Assembler at Tech Assembly Solutions (1.6 Years)

● Assembler at ElectroTech Manufacturing (7 Months)

CERTIFICATIONS

- OSHA 10-Hour General Industry Certification 📅 2025
- Electrical Safety Certification 📅 2025

TECHNICAL SKILLS

- **Hand Tool Techniques:** Drills, Crimpers, Wire Strippers
- **Wiring Standards:** ANSI, NEC, OSHA
- **Project Management Tools:** Microsoft Excel, Google Sheets, Trello
- **Safety Compliance Protocols:** Lockout/Tagout Procedures, PPE Training, LOTO Systems
- **Electrical Components Knowledge:** Capacitors, Diodes, Resistors
- **Assembly Planning Methods:** Lean Manufacturing, Six Sigma, Kaizen Principles
- **Verification Testing:** Performance Testing, Quality Control Inspections, Compliance Audits
- **Efficiency Enhancement Approaches:** Process Re-engineering, Workflow Optimization, Value Stream Mapping
- **Documentation Practices:** Technical Reporting, Maintenance Scheduling, Order Processing
- **Change Management:** Continuous Improvement Plans, Employee Feedback Implementation

PROFESSIONAL AFFILIATIONS

- Active participant in local Manufacturing Meetup groups focusing on skills development.
- Member of the National Association of Professional Assemblers advocating for workplace safety.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST