

Ava Thompson

☎ (312) 555-3724 ✉ ava.thompson@example.com  [linkedin.com/in/avathompson](https://www.linkedin.com/in/avathompson) 📍 456 Willow St, Chicago, IL 60616

MAY 28, 2026

Hiring Manager
DataSolutions Inc.
Chicago, IL
IL

Dear Hiring Manager,

I am excited to express my interest in the Associate Actuarial Data Analyst position at DataSolutions Inc., as it aligns perfectly with my unique blend of skills and passion, honed through my over two years of immersive experience navigating through data analysis and reporting within the insurance industry.

While at Insurance Risk Solutions, I developed SQL queries and scripts in R, which enhanced reporting accuracy by 15 percent. This experience has solidified my analytical foundation while demonstrating the ability to improve operational outcomes through effective data manipulation.

My proactive nature has made me proficient in Excel; designing streamlined tools cut processing times by 20 percent for various reserving tasks, showcasing my commitment to efficiency and accuracy.

Collaboration and communication have been vital skills for me, especially when synthesizing complex data into actionable insights with actuarial teams and IT departments alike.

Though I sometimes struggle with balancing multiple priorities, I am dedicated to continuous learning and effectively managing deadlines while embracing the evolving expectations of the actuarial field.

Thanks for considering my application.

Sincerely,

Ava Thompson

Ava Thompson