

# Wade Leonard

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## SUMMARY

Dedicated Auto Technician Trainee with hands-on vehicle glass repair experience and a commitment to quality. Proficient in utilizing modern tools and technology for effective repairs. Developed strong customer service skills through positive and engaging client interactions. Engaged in continuous learning under experienced technicians, embodying the GlassPro Spirit of positivity and teamwork. Several successful projects illustrate adaptation to new environments while delivering exceptional results and encouraging collaboration among peers.

## EDUCATION

High School Diploma

Austin High School    GPA: 3.7

*Coursework: General Education, Automotive Technology, Mathematics, English Literature*

2024

Austin, TX

## TECHNICAL SKILLS

- **Repair Technologies:** Replacement Windows, Express Glass, Windshield Repair Kits
- **Management Systems:** Mobile Resource Management, Work Order Tracking, Customer Communication Platforms
- **Tools and Equipment:** Hand Tools, Power Tools, Cleaning Supplies
- **Safety Standards:** OSHA Guidelines, Safety Data Sheets, Personal Protective Equipment
- **Professional Development:** Hands-On Training, Workshops Attended, Industry Conferences
- **Communication Technologies:** Cellular Phones, Computers, Email Piping System
- **Quality Control Measures:** Inspection Protocols, Performance Evaluations, Customer Feedback Processes
- **Vehicle Operation:** Multi-Vehicle Operations, Maintenance Checks, Driving Laws Compliance
- **Documentation Practices:** Work Order Processing, Daily Reports, Quality Assessments
- **Collaboration Frameworks:** Team Projects, Risk Mitigation Strategies, Group Training Sessions

## SKILLS

- |                           |                            |                             |                          |
|---------------------------|----------------------------|-----------------------------|--------------------------|
| • Auto Glass Repair       | • Team Collaboration       | • Power Tools Usage         | • Workshop Facilitation  |
| • Customer Service        | • Safety Compliance        | • Repair Technique Analysis | • Research Methodologies |
| • Problem Solving         | • Hands-On Training        | • Chemical Safety Protocols | • Presentation Skills    |
| • Technical Communication | • Documentation Management | • Creative Problem Solving  | • Peer Evaluation        |

## EXPERIENCE

Auto Glass Repair Simulator

University Project

January 2026 - August 2026

Austin, TX

Collaborated on a project simulating vehicle glass repair, enabling effective training for automotive students. This initiative involved creating a model showcasing GlassPro fitting techniques under expert guidance, which significantly enhanced workshop participation and engagement.

- Developed simulation models for repairing vehicle glass, facilitating hands-on learning.
- Conducted workshops enhancing practical skills for over 50 automotive students.
- Ensured high safety and quality standards were met throughout project activities.
- Utilized industry-standard tools and methodologies to showcase problem-solving capabilities.
- Presented findings to faculty, earning praise for clarity and effectiveness.
- Managed project timelines efficiently, resulting in comprehensive completions.

Automotive Repair Techniques

Academic Research

September 2025 - December 2025

Austin, TX

Explored innovative auto glass repair methods, contributing significant research outcomes relevant to current standards. Collaborated heavily with industry professionals, allowing real-world insights to shape theoretical perspectives.

- Researched cutting-edge methods concerning auto glass repair techniques and safety protocols.
- Analyzed chemical handling in automotive repairs, focusing on necessary safety standards.
- Created reports that informed academic discourse on repair best practices.
- Designed presentations for conferences, showcasing vital research findings.
- Produced guides for student safety and tool usage during repairs.
- Engaged actively with experts, gaining valuable real-world insights.

Vehicle Maintenance Practices

January 2025 - May 2025

Student Lab

Austin, TX

Supported laboratory instruction focused on vehicle maintenance, collaborating effectively with peers to promote safe equipment use. Maintained an organized lab space, adhering rigorously to safety compliance and providing constructive feedback.

- Facilitated peer training on power tools and equipment usage for glass repair.
- Conducted practical demonstrations significantly boosting peers' understanding.
- Maintained cleanliness and organization, meeting all safety protocols.
- Evaluated and provided critical feedback to improve student performance.
- Documented ongoing lab activities, creating a resource for future classes.
- Enhanced lab experiences by spearheading collaborative learning initiatives.

LEADERSHIP & AWARDS

- Dean's List (2025)
- Automotive Technology Scholarship Recipient (2024)

CERTIFICATIONS

- GlassPro SafeTech™ Certification  2026

PROFESSIONAL AFFILIATIONS

- Member, Automotive Technology Club (2023 – Present)
- Volunteer, Community Car Care Days (2022 – Present)

LANGUAGES

- English (Native)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST