



Ibrahim Burgess

Backroom Team Associate

☎ (803) 555-1234 ✉ ibrahim.burgess@example.com

🌐 [linkedin.com/in/ibrahimburgess](https://www.linkedin.com/in/ibrahimburgess) 📍 Columbia, SC 29206

STRENGTHS

- 💡 **Problem Solver**
Approached challenges by assessing issues from multiple perspectives, fostering creativity in solutions.
- 👥 **Team Player**
Collaborated effectively with peers, often serving as a reliable resource for resolving tough problems together.
- 🛡️ **Safety Advocate**
Actively promoted workplace safety, earning respect and confidence from colleagues and supervisors alike.
- 💬 **Effective Communicator**
Presented complex ideas clearly, received positive feedback for clarity and engagement during discussions and projects.
- 🧠 **Quick Learner**
Adjusted rapidly to new safety protocols and machinery, consistently demonstrating ability to meet diverse challenges head-on.

SKILLS

- Inventory Management
- Heavy Machinery Operation
- Team Collaboration
- Problem Solving
- Safety Compliance Data Analysis
- Physical Endurance
- Organization Skills
- Communication
- Safe Equipment Use Adaptability
- Technical Proficiency
- Client Interaction

SUMMARY

Dedicated individual with hands-on inventory management experience. Skilled in stock handling and heavy machinery operation, maintaining safety standards while working efficiently in fast-paced environments. Proven team player capable of lifting substantial weight and organizing tasks effectively. Excitement for contributing to a dynamic team that prioritizes timely stocking and workplace harmony drives the commitment to join Greenfield Grocery. Eagerness to leverage strong problem-solving and collaboration skills to help optimize backroom operations, enhance inventory accuracy, and support overall grocery logistics.

EDUCATION

Bachelor of Science in Logistics Management

University of South Carolina 🎓 GPA: 3.5 📅 2027 📍 Columbia, SC

Coursework: Supply Chain Management, Inventory Systems, Safety Protocols, Data Analysis

TECHNICAL SKILLS

- 🛠️ **Inventory Management Tools:** Excel, RFID systems, Barcode scanners
- 📦 **Inventory Tracking Software:** Fishbowl, Zoho Inventory, Shelfie
- 🏗️ **Machine Operating Standards:** Counterbalanced Forklifts, Pallet Jacks, Reach Forklifts
- 🛡️ **Safety Protocols:** OSHA Practices, Machine Safeguarding, Safety Regulations
- 💻 **Data Management Platforms:** SQL, Microsoft Access, Tableau
- 🗂️ **Team Collaboration Tools:** Slack, Trello, Asana
- 📊 **Presentation Software:** PowerPoint, Google Slides, Prezi
- 🔄 **Logistics Management Frameworks:** Lean Principles, Six Sigma, Kanban
- 🔍 **Inventory Audit Processes:** Cycle Counting, Stock Keeping Units, Reconciliation
- 🎨 **User Interface Design:** Figma, Adobe XD, Sketch

EXPERIENCE

Stock Management Intern

University Project 📅 January 2026 - June 2026 📍 Columbia, SC

Focused on developing skills in inventory management systems, improvement strategies, and real-world applications through structured academic projects. Hands-on role involved managing stock levels and ensuring safety protocols.

- 👥 Engaged in significant training for equipment operation, enhancing expertise in safety protocols operational standards.
- 🔧 Participated in prototypes for data tracking applications using Excel, showcasing teamwork and technology integration.
- 🏗️ Conducted physical audits under supervision, lifting heavy items to mimic realistic challenges faced in inventory settings.
- 🗣️ Collaborated with peers for presentations on effective inventory management strategies, honing communication skills.
- 📄 Developed educational content around safe practices for equipment use, emphasizing compliance during operations.
- 📅 Facilitated engaging weekly meetings to keep projects on track, demonstrating organization and team dynamics.

Research Assistant

University Research Lab 📅 September 2025 - December 2025 📍 Columbia, SC

Supported research on logistics efficiency, participating in case studies while developing practical supply chain knowledge applicable to industry scenarios.

Result Orientation

Training Development

Time Management

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Stock Management Intern at University Project (5 Months)

● Research Assistant at University Research Lab (3 Months)

- Assisted in data collection methods related to stocking best practices for vital research insights.
- Operated machinery under guidance, successfully adhering to safety guidelines while enabling experiments on machinery impact.
- Drove documentation processes for findings, proposing enhancements live based on gathered metrics and qualitative assessments.
- Experienced rigorous hands-on procedures for unloading inventory, attuning expertise for future career pathways.
- Collaborated closely with faculty improving methodologies, showcasing adaptability in changing project parameters.
- Presented substantive outcomes at conferences, gaining public speaking confidence and expanding professional network.

Team Member

Hackathon Project 📅 April 2026 📍 Remote

Worked collaboratively to create innovative solutions within a time-constrained event atmosphere aimed at addressing logistical challenges.

- Utilized collaborative software tools thoughtfully for productive teamwork during hackathon challenge.
- Designed user interface mockups focused on functional efficiency, aligning technical approaches with user needs.
- Contributed significantly towards a functioning prototype after iterating based on peer feedback flawlessly.
- Conducted thorough usability testing sessions fostering iterative improvements that led toward optimal user experiences.
- Prepared impactful final presentations communicating project progress and innovations before a panel of judges.
- Built valuable connections enabling potential mentorship and growth opportunities within logistics and tech domains.

LEADERSHIP & AWARDS

- Dean's List, University of South Carolina (2024, 2025)
- First Place, University Logistics Challenge (2025)

CERTIFICATIONS

- Forklift Operator Certification 📅 2026
- OSHA Safety Training Course 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Logistics and Supply Chain Club, University of South Carolina (2025 - Present)
- Volunteer, Local Food Bank, Columbia, SC (2024 - Present)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST