



# Ibrahim Burgess

## Backroom Team Associate

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### SUMMARY

Dedicated individual with hands-on inventory management experience. Skilled in stock handling and heavy machinery operation, maintaining safety standards while working efficiently in fast-paced environments. Proven team player capable of lifting substantial weight and organizing tasks effectively. Excitement for contributing to a dynamic team that prioritizes timely stocking and workplace harmony drives the commitment to join Greenfield Grocery. Eagerness to leverage strong problem-solving and collaboration skills to help optimize backroom operations, enhance inventory accuracy, and support overall grocery logistics.

### EDUCATION

#### Bachelor of Science in Logistics Management

University of South Carolina 🎓 GPA: 3.5 📅 2027 📍 Columbia, SC

**Coursework:** Supply Chain Management, Inventory Systems, Safety Protocols, Data Analysis

### TECHNICAL SKILLS

- **Inventory Management Tools:** Excel, RFID systems, Barcode scanners
- **Inventory Tracking Software:** Fishbowl, Zoho Inventory, Shelfie
- **Machine Operating Standards:** Counterbalanced Forklifts, Pallet Jacks, Reach Forklifts
- **Safety Protocols:** OSHA Practices, Machine Safeguarding, Safety Regulations
- **Data Management Platforms:** SQL, Microsoft Access, Tableau
- **Team Collaboration Tools:** Slack, Trello, Asana
- **Presentation Software:** PowerPoint, Google Slides, Prezi
- **Logistics Management Frameworks:** Lean Principles, Six Sigma, Kanban
- **Inventory Audit Processes:** Cycle Counting, Stock Keeping Units, Reconciliation
- **User Interface Design:** Figma, Adobe XD, Sketch

### EXPERIENCE

#### Stock Management Intern

University Project 📅 January 2026 - June 2026 📍 Columbia, SC

Focused on developing skills in inventory management systems, improvement strategies, and real-world applications through structured academic projects. Hands-on role involved managing stock levels and ensuring safety protocols.

- Engaged in significant training for equipment operation, enhancing expertise in safety protocols operational standards.
- Participated in prototypes for data tracking applications using Excel, showcasing teamwork and technology integration.
- Conducted physical audits under supervision, lifting heavy items to mimic realistic challenges faced in inventory settings.
- Collaborated with peers for presentations on effective inventory management strategies, honing communication skills.
- Developed educational content around safe practices for equipment use, emphasizing compliance during operations.
- Facilitated engaging weekly meetings to keep projects on track, demonstrating organization and team dynamics.

#### Research Assistant

University Research Lab 📅 September 2025 - December 2025 📍 Columbia, SC

Supported research on logistics efficiency, participating in case studies while developing practical supply chain knowledge applicable to industry scenarios.

### STRENGTHS

- 💡 **Problem Solver**  
Approached challenges by assessing issues from multiple perspectives, fostering creativity in solutions.
- 👥 **Team Player**  
Collaborated effectively with peers, often serving as a reliable resource for resolving tough problems together.
- 🛡️ **Safety Advocate**  
Actively promoted workplace safety, earning respect and confidence from colleagues and supervisors alike.
- 💬 **Effective Communicator**  
Presented complex ideas clearly, received positive feedback for clarity and engagement during discussions and projects.
- 🧠 **Quick Learner**  
Adjusted rapidly to new safety protocols and machinery, consistently demonstrating ability to meet diverse challenges head-on.

### SKILLS

Inventory Management

Heavy Machinery Operation

Team Collaboration

Problem Solving

Safety Compliance   Data Analysis

Physical Endurance

Organization Skills

Communication

- Safe Equipment Use
- Adaptability
- Technical Proficiency
- Client Interaction
- Result Orientation
- Training Development
- Time Management

LANGUAGES



MY CAREER



- Stock Management Intern at University Project (5 Months)
- Research Assistant at University Research Lab (3 Months)

- Assisted in data collection methods related to stocking best practices for vital research insights.
- Operated machinery under guidance, successfully adhering to safety guidelines while enabling experiments on machinery impact.
- Drove documentation processes for findings, proposing enhancements live based on gathered metrics and qualitative assessments.
- Experienced rigorous hands-on procedures for unloading inventory, attuning expertise for future career pathways.
- Collaborated closely with faculty improving methodologies, showcasing adaptability in changing project parameters.
- Presented substantive outcomes at conferences, gaining public speaking confidence and expanding professional network.

Team Member

Hackathon Project 📅 April 2026 📍 Remote

Worked collaboratively to create innovative solutions within a time-constrained event atmosphere aimed at addressing logistical challenges.

- Utilized collaborative software tools thoughtfully for productive teamwork during hackathon challenge.
- Designed user interface mockups focused on functional efficiency, aligning technical approaches with user needs.
- Contributed significantly towards a functioning prototype after iterating based on peer feedback flawlessly.
- Conducted thorough usability testing sessions fostering iterative improvements that led toward optimal user experiences.
- Prepared impactful final presentations communicating project progress and innovations before a panel of judges.
- Built valuable connections enabling potential mentorship and growth opportunities within logistics and tech domains.

LEADERSHIP & AWARDS

- Dean's List, University of South Carolina (2024, 2025)
- First Place, University Logistics Challenge (2025)

CERTIFICATIONS

- Forklift Operator Certification 📅 2026
- OSHA Safety Training Course 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Logistics and Supply Chain Club, University of South Carolina (2025 - Present)
- Volunteer, Local Food Bank, Columbia, SC (2024 - Present)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST