

Orion Knight

Facilities Carpenter, Resort Building Maintenance

📞 (608) 555-1842 ✉ orion.knight@example.com
🌐 linkedin.com/example/orionknight 📍 Madison, WI 53704

STRENGTHS

- ♥ **Service Under Pressure**
During urgent venue requests, kept communication calm and focused so guests and coworkers received steady support.
- 🔧 **Practical Troubleshooting**
When a repair was unclear, inspected conditions first and chose a workable method with limited supervision.
- 👁 **Careful Craftsmanship**
Finish work received close attention during sanding and sealing, because small details shaped guest impressions.
- 🔍 **Preventive Attention**
Routine FF&E rounds surfaced defects before use, giving facilities teammates time to act without disruption.
- ♥ **Safety Discipline**
Reviewed MSDS guidance before coatings and adhesives, a quiet habit that supported safer daily work.
- 👥 **Team Communication**
Shared recurring building concerns with facilities technicians, helping small observations become useful maintenance actions.

SKILLS

Carpentry Wood Refinishing
FF&E Repair
Preventive Maintenance
Hand Tools Power Tools
OSHA Safety MSDS
Troubleshooting Documentation
Life Safety Facility Repairs

SUMMARY

Carpenter with four years of hands on experience maintaining hospitality and public facing facilities. Skilled in finish carpentry, **wood refinishing**, building repairs, FF&E upkeep, **preventive maintenance**, and practical troubleshooting. Completes guest and **employee requests** with steady service, clear updates, and careful attention to occupied spaces. Uses hand and power tools for measured repairs, trim restoration, casework adjustments, fixture upkeep, and safe finish work. Reads MSDS information, **maintenance instructions**, procedural manuals, and safety guidance before starting work. Supports life safety observations, utility conservation, shift documentation, and coordination with facilities teams. Works calmly during time sensitive requests and diagnoses problems with limited supervision. Brings dependable craftsmanship and a service focused approach that supports safe, comfortable, well maintained buildings.

EXPERIENCE

Facilities Carpenter, Hospitality Maintenance

Lakeshore Conference Center 📅 January 2024 - Present 📍 Madison, WI

Supports interior and exterior facility upkeep across guest rooms, meeting areas, and shared spaces. Handles **finish carpentry**, FF&E repairs, preventive rounds, **wood refinishing**, life safety observations, and time sensitive service requests. Coordinates recurring concerns with facilities technicians while documenting work and protecting guest experience.

- Completed trim repairs and casework adjustments across guest areas, restoring clean finishes before scheduled use.
- Inspected **FF&E** during preventive rounds, documenting defects and completing repairs before guest arrival.
- Diagnosed maintenance calls with **hand tools**, selecting practical repairs that limited facility downtime.
- Used saws, drills, sanders, routers, and hand tools for measured finish restoration work.
- Reviewed **MSDS** information and procedures before applying coatings and adhesives under OSHA aligned practices.
- Coordinated life safety observations and utility concerns with facilities technicians during daily operations.

Maintenance Carpenter, Event Facilities

Capitol Event Pavilion 📅 September 2022 - December 2023 📍 Madison, WI

Maintained woodwork, doors, counters, furnishings, event fixtures, and building areas within a high traffic public venue. Completed refinishing and carpentry corrections, supported preventive checks, prepared repaired spaces for reopening, and tracked materials and recurring defects. Work required composure, safe judgment, and reliable service during active events.

- Maintained doors, counters, furnishings, and event fixtures through recurring repairs in a busy venue.
- Restored worn wood through stripping, sanding, stain matching, sealing, and finish inspection.
- Measured damaged components and prepared replacement materials for accurate carpentry corrections.
- Supported preventive checks of building areas and **life safety equipment** before event openings.
- Verified hardware and safe finishes before repaired areas returned to public use.
- Tracked material use and recurring defects while supporting heating, lighting, and **water** conservation.

PROJECTS

Guest Area Finish Restoration 📅 2025

Shift Reporting

Spanish Intermediate

A donut chart with a light blue background and a white center. The center contains the text "3.9" in a large, bold, black font, with "YEARS" in a smaller, black font below it. The donut chart is divided into two segments: a larger light blue segment and a smaller white segment.

- Maintenance Carpenter, Event Facilities at Capitol Event Pavilion (1.2 Years)

AVAILABLE ON REQUEST