

Layla Hines

📞 (919) 555-1234

✉️ layla.hines@email.com

🌐 linkedin.com/in/laylahines

📍 123 Maple Street, Durham, NC 27701

JULY 20, 2026

Hiring Manager
Compassionate Care Health Services
Raleigh, NC

Dear Hiring Manager,

I am excited to apply for the Certified Nursing Assistant I position at Compassionate Care Health Services. This role closely matches my skills and dedication in serving patients, creating an excellent atmosphere for care that lifts spirits and fosters well-being.

While working at Community Health Center, I provided vital support. Daily tasks included assisting individuals with self-care, which taught me immense patience and resilience. Each encounter brought a new lesson about compassion and professionalism.

At Compassionate Care Health Services, I deliver heartfelt assistance. Monitoring vital signs and maintaining safety protocols remain essential parts of my responsibilities. Every interaction with patients and families inspires me to strive for excellence.

Participating in continuous professional development nurtures my growth. I actively seek newer knowledge and practices. This effort ensures I remain abreast of industry standards. My adaptability enhances my capability to support varied patient needs effectively.

Thank you for your consideration.

Sincerely,

Layla Hines

Layla Hines