

Nathan Rhodes

☎ (310) 555-0123 ✉ nathan.rhodes@example.com 🔗 [linkedin.com/in/nathanrhodes](https://www.linkedin.com/in/nathanrhodes)

📍 1234 Maple Avenue, Los Angeles, CA 90001

JULY 27, 2026

Hiring Manager
Brighton Tax Solutions
Los Angeles
CA

Dear Hiring Manager,

I am eager to apply for the Certified Public Accountant position at Brighton Tax Solutions. This opportunity resonates with my journey in public accounting, where I thrive on complexity and direct communication with clients.

My experience at Greenfield Accounting Services sharpened skills in tax return preparation, particularly for S-Corporations. I also represented clients in IRS matters, handling each case with utmost professionalism.

Throughout my career, I have managed diverse engagements. For instance, I improved client tax savings by thirty percent through proactive planning. Continuous learning and adaptation are key tenets in my practice.

Mentoring junior staff influences my role. Sharing knowledge builds a stronger team and enhances overall client service. I recognize the pressures young professionals face and strive to guide them effectively.

My commitment reflects in my active participation in the California Society of CPAs, where I aim to stay updated on evolving regulations. I believe in maintaining strong relationships, often leading to fruitful, long-term engagements.

Thank you for considering my application.

Sincerely,

Nathan Rhodes

Nathan Rhodes