

# Finley Decker

## College Financial Representative Intern

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123 Main St, Springfield, IL 62701

### STRENGTHS

- Effective Networking**  
Consistently seek out connections resulting in valuable client opportunities.
- Client-Centric Focus**  
Ability to put client needs first, thereby fostering lasting relationships.
- Analytical Thinking**  
Regularly analyze situations and provide logical solutions for complex problems.
- Adaptability**  
Thrived while adjusting approaches based on varied client demands or environments.
- Result-Driven Approach**  
Focus predominantly on delivering measurable outcomes through each initiative undertaken.

### SKILLS

Client Relationship Management

Financial Planning Software

Strategic Business Development

Team Collaboration

Time Management

Entrepreneurial Mindset

Sales Techniques Market Analysis

Problem Solving

Presentation Skills

Networking Strategies

Policy Interpretation

Business Strategy Execution

Financial Literacy

Professional Communication

Decision Making

### SUMMARY

Ambitious financial professional eager to contribute fresh insights and create lasting client relationships in a learning environment. Currently developing networking skills and cultivating strategies for business growth through hands-on experience with established financial advisors. Keenly focused on understanding clients' needs while applying unique planning software tools for tailored solutions. Continuous participation in training solidifies a solid foundation in financial literacy and effective sales techniques. Committed to nurturing not only personal but also professional growth, aspirations are meant for higher achievements within the industry.

### EDUCATION

#### Bachelor of Science in Finance

University of Illinois 🎓 GPA: 3.7 📅 2023 📍 Champaign, IL

**Coursework:** Financial Markets, Corporate Finance, Investment Analysis, Financial Planning

### TECHNICAL SKILLS

- Financial Planning Software:** QuickBooks, Microsoft Excel, Salesforce
- Communication Platforms:** Zoom, Skype, Microsoft Teams
- Presentation Tools:** PowerPoint, Canva, Prezi
- Data Analysis Software:** Tableau, SPSS, Google Analytics
- CRM Systems:** Salesforce, HubSpot, Zoho
- Project Management Tools:** Trello, Asana, Microsoft Project
- Scheduling Tools:** Calendly, Google Calendar, Doodle
- Research Databases:** Bloomberg, Morningstar, Yahoo Finance
- Collaboration Software:** Slack, Notion, Microsoft SharePoint
- Compliance Tools:** FINRA, SEC Guidelines, Riskalyze

### EXPERIENCE

#### College Financial Representative Intern

Creative Financial Solutions 📅 June 2025 - Present 📍 Chicago, IL

Assist early-stage engagement between potential clients and experienced financial professionals, enhancing practical knowledge around financial sales and relationship management.

- Identified potential clients through active networking and referrals.
- Executed strategies that align with both personal ambitions and firm objectives.
- Scheduled meetings to deeply understand prospective client's financial goals.
- Utilized proprietary software for preparing tailored financial plans.

#### Financial Analyst

Springfield Financial Group 📅 January 2024 - May 2025 📍 Springfield, IL

Contributed analytical insight into creating client-centered financial plans while adapting to market dynamics to enhance service offerings.

- Developed tailored investment strategies based on thorough client assessments.
- Analyzed market trends leading to recommendations boosting product efficiency.
- Collaborated with senior teams crafting impactful presentations for client engagements.
- Assisted team members in operational improvements that streamlined processes.

### LEADERSHIP & AWARDS

- Securities Industry Essentials (SIE) certified in April 2025.
- Achieved Dean's List for outstanding academic performance during year 2022.

### CERTIFICATIONS

- Securities Industry Essentials (SIE) 📅 2025

## LANGUAGES

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English Native

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Spanish Intermediate

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## MY CAREER

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● College Financial Representative Intern at Creative Financial Solutions (1 Years)

● Financial Analyst at Springfield Financial Group (1.3 Years)

- Series 6 📅 2026

## PROFESSIONAL AFFILIATIONS

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- Member of Finance Club, gaining insights in investment practices and strategies.
- Participated in university-led workshops aimed at strengthening financial literacy outreach.

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST