

Joaquin Garner

☎ 419-555-6327 ✉ joaquin.garner@example.com 💻 linkedin.com/example/joaquingarner 📍 Toledo, OH 43604

SUMMARY

Correctional program specialist with five years supporting reentry services, behavioral assessment, counseling, treatment planning, social histories, and community resource coordination for justice involved populations. Holds a Bachelor of Arts in Criminology and applies interviewing, psychology, sociology, social work, counseling, and evidence based rehabilitation practices in controlled environments. Completes eligibility assessments, **service documentation**, referrals, sensitive records, and follow up with government agencies and **community organizations**. Works closely with custody personnel through **Inmate Behavior Management**, Direct Supervision, and **Strategic Inmate Management** principles. Career progression reflects growing ownership of assessment quality, rehabilitative programming, agency coordination, conflict management, active listening, sound judgment, and reintegration planning. Brings focused service and reliable documentation that support safer transitions into society.

EXPERIENCE

Reentry Program Specialist

October 2023 - Present

Northwest Ohio Reentry Collaborative

Toledo, OH

Leads reentry assessment, treatment planning, counseling support, social history preparation, referral coordination, and documentation for justice involved individuals. Partners with staff and community agencies to support safe, organized reintegration services and accountable follow up.

- Completed reentry assessments and **treatment plans**, improving **service eligibility** decisions for justice involved individuals.
- Prepared **social histories** and service records, giving partners clear information for coordinated reintegration planning.
- Connected participants with community agencies and government services, supporting timely referrals and consistent follow up.
- Applied structured analysis to records, resolving documentation issues before treatment planning decisions reached stakeholders.
- Coordinated custody staff and partner groups, maintaining safe handoffs across counseling and **rehabilitation** services.
- Used **active listening** during **counseling** contacts, helping individuals address adjustment, employment, and available service concerns.

Case Management Specialist

June 2021 - September 2023

Lucas Community Justice Services

Toledo, OH

Supported behavioral interviews, eligibility documentation, rehabilitative programming, counseling, record keeping, and service referrals. Built practical experience evaluating client information, maintaining sensitive records, and coordinating services with staff and community partners.

- Conducted behavioral interviews and collected case information, supporting accurate eligibility documentation and service decisions.
- Facilitated rehabilitative programming, helping participants connect daily behavior with personal **reintegration** goals.
- Maintained sensitive records and referral notes, giving staff dependable information for service continuity.
- Structured **counseling** sessions around adjustment and employment concerns, strengthening participant engagement with **available services**.
- Followed **safety procedures** during client contacts, preserving professional boundaries and orderly case operations.
- Reviewed **community resources** and **referrals**, helping participants reach practical support after program enrollment.

Program Assistant

September 2020 - May 2021

University Community Reintegration Project

Bowling Green, OH

Supported supervised reentry research, client interviews, community resource mapping, documentation, and program evaluation. Developed foundational skills in information gathering, service analysis, stakeholder communication, and rehabilitation focused program support.

- Interviewed program participants under supervision, recording information that informed **reentry** research and service analysis.
- Mapped **community resources**, helping project staff identify practical supports for reintegration planning.
- Organized interview records and research documentation, improving access to accurate program information.
- Supported program evaluation activities, translating participant feedback into useful service observations.
- Collaborated with project staff and community contacts, strengthening communication across reintegration activities.
- Applied confidentiality and orderly record practices, protecting sensitive information during supervised program work.

PROJECTS

Community Resource Mapping Initiative 📅 2021

Mapped housing, employment, counseling, and social service resources for justice involved individuals. Organized findings into a practical reference for referral planning and reintegration support.

Reentry Interview Documentation Study 📅 2020

Reviewed supervised interviews and documentation practices for a university reintegration program. Identified clearer methods for organizing participant information and supporting service evaluation.

LEADERSHIP & AWARDS

- Recognized for dependable reentry documentation and consistent follow up across community service referrals.
- Selected for increasing responsibility in behavioral assessment, counseling support, and rehabilitation program coordination.
- Commended by project staff for thoughtful interviews, organized records, and respectful participant communication.

EDUCATION

Bachelor's Degree in Criminology2021

Bowling Green State University GPA: 3.5Bowling Green, OH

Coursework: Criminal Justice, Psychology, Sociology, Social Work, Counseling, Rehabilitation

CERTIFICATIONS

- Ohio Notary Public 📅 2025
- Evidence Based Reentry Practices Training 📅 2024

TECHNICAL SKILLS

- **Assessment Methods:** Initial assessments, eligibility reviews, behavioral interviews
- **Reentry Services:** Treatment plans, social histories, reintegration planning
- **Counseling Practice:** Counseling sessions, adjustment support, employment counseling
- **Behavior Management:** Inmate Behavior Management, Direct Supervision, Strategic Inmate Management
- **Documentation Systems:** Eligibility forms, service records, referral notes
- **Community Services:** Community resources, government agencies, service referrals
- **Research Foundations:** Psychology, sociology, social work
- **Safety Practices:** Governing regulations, safety procedures, controlled environments
- **Communication Skills:** Active listening, sensitive inquiries, stakeholder communication
- **Program Delivery:** Rehabilitative programs, evidence based practices, program evaluation
- **Case Coordination:** Case management, follow up, information gathering

SKILLS

- Reentry services
 - Rehabilitation
 - Interviewing
 - Counseling
- Treatment planning
 - Social histories
 - Case management
 - Community resources
- Service referrals
 - Record keeping
 - Conflict management
 - Active listening
- Evidence based practices
 - Behavior management
 - Time management

PROFESSIONAL AFFILIATIONS

- Ohio Association of Criminal Justice Professionals, member focused on rehabilitation and reentry practice.
- Community Reentry Resource Network, participant supporting referral coordination and service awareness.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST