

Elijah Freeman

Custodial Maintenance Worker

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STRENGTHS

- ♥️ **Quiet Facility Care**
Small details matter. Consistent touchpoint cleaning and supply checks kept public rooms ready without drawing attention.
- 🔧 **Practical Diagnosis**
A recurring leak led to a careful fixture check, a documented work order, and timely escalation before damage grew.
- 📅 **Event Readiness**
Room resets were steady and thoughtful. Staff could focus on guests because tables, chairs, and equipment were in place.
- ♥️ **Safety Discipline**
PPE, signs, and safety data sheets shaped each task. Coworkers knew work zones would be clearly marked.
- ✓ **Reliable Response**
Snow, ice, and urgent calls required calm action. Public access was restored through steady physical work.

SKILLS

<u>Custodial services</u>	<u>Sanitation</u>
<u>Floor care</u>	<u>Carpet care</u>
<u>Cleaning chemicals</u>	
<u>Safety data sheets</u>	<u>OSHA practices</u>
<u>PPE use</u>	<u>Minor plumbing</u>
<u>Basic electrical</u>	<u>Painting</u>
<u>Building upkeep</u>	<u>Event setup</u>
<u>Snow and ice removal</u>	
<u>Work order software</u>	

LANGUAGES

English Native

SUMMARY

Custodial maintenance worker with five years of experience keeping public and community facilities clean, sanitary, safe, functional, and ready for daily programs. Work includes detailed sanitation, floor care, carpet care, waste removal, supply replenishment, **event setup**, snow and ice response, minor plumbing and electrical repairs, painting, equipment operation, and digital maintenance records. Comfortable using tablets, **work order software**, **building automation systems**, floor machines, power washers, hand tools, power tools, cleaning chemicals, **safety data sheets**, OSHA practices, hazard communication, and PPE. Routine facility problems are diagnosed within scope, larger concerns are documented and escalated, and public access remains a steady priority. Physical work includes lifting, pushing, pulling, climbing, crouching, kneeling, and working outdoors. Brings dependable service, calm communication, and careful follow through across staff, vendors, contractors, and community members.

EXPERIENCE

Custodial Maintenance Worker

Civic Center Operations Cooperative 📅 February 2024 - Present 📍 Dayton, OH

Supports public meeting rooms, offices, restrooms, corridors, entrances, community programs, rentals, and urgent facility needs. Handles sanitation, floor care, minor repairs, room setup, equipment operation, inventory tracking, work orders, winter response, and safe public access with limited supervision.

- Sanitized public rooms, restrooms, corridors, and entrances through scheduled cleaning and touchpoint disinfection.
- Completed minor plumbing, lighting, fixture, and **painting** repairs through digital work orders.
- Prepared rental rooms with tables, chairs, and equipment, then restored protected standard layouts.
- Operated floor machines, carpet equipment, **power washers**, hand tools, and **power tools** with PPE.
- Tracked chemicals, paper products, repair materials, inspections, and supply **inventories** on **tablets**.
- Shoveled snow, applied **ice melting materials**, and placed signs during urgent facility response.

Building Services Technician

Community Recreation Facilities 📅 June 2021 - January 2024 📍 Kettering, OH

Provided custodial and light maintenance support across recreation buildings serving changing occupancy, classes, events, and public programs. Combined floor restoration, sanitation, inspections, basic repairs, room preparation, storage coordination, work order documentation, building controls, and safe chemical handling.

- Restored resilient floors through stripping, refinishing, **scrubbing**, and scheduled floor care.
- Shampooed carpets, cleaned walls and fixtures, and applied sanitation methods in busy public areas.
- Inspected sinks, toilets, urinals, lighting, doors, and **building components** for routine defects.
- Moved **furniture**, received supplies, and organized storage without disrupting scheduled public access.
- Recorded service requests through **work order software** and reviewed basic building controls.
- Applied OSHA aligned **PPE**, **hazard communication**, and safety data sheet practices during chemical work.

PROJECTS

Community Facility Winter Response 📅 2025

Coordinated safe access across entrances, steps, sidewalks, ramps, and landings during winter conditions. Shared clear updates with coworkers and kept public routes open through shovel work, ice melting materials, cones, and signs.

MY CAREER



- Custodial Maintenance Worker at Civic Center Operations Cooperative (2.6 Years)
- Building Services Technician at Community Recreation Facilities (2.6 Years)

Public Event Room Readiness 📅 2024

Prepared shared rooms for community programs by arranging chairs, tables, and equipment with coworkers. Careful reset work protected floors and furnishings, helping each scheduled group enter a clean, usable space.

LEADERSHIP & AWARDS

- Recognized by supervisors for dependable room preparation during high use community events.
- Commended for careful winter response and prompt restoration of safe public entrances.
- Trusted with independent work order documentation and supply inventory updates.

EDUCATION

High School Diploma

Belmont High School 🎓 GPA: 3.0 📅 2021 📍 Dayton, OH

Coursework: *Building maintenance, safety practices, applied mathematics, workplace communication*

CERTIFICATIONS

- OSHA 10 Hour General Industry 📅 2023
- Hazard Communication and Safety Data Sheets 📅 2023

TECHNICAL SKILLS

- **Custodial Equipment:** Floor machines, carpet cleaners, power washers
- **Hand Tools:** Wrenches, screwdrivers, pliers
- **Power Tools:** Drills, sanders, portable tools
- **Cleaning Systems:** Mops, vacuums, scrubbers
- **Floor Care:** Stripping, waxing, refinishing
- **Facility Repairs:** Plumbing fixtures, light fixtures, painting
- **Digital Systems:** Tablets, computers, building automation systems
- **Work Orders:** Maintenance logs, service requests, completed work
- **Safety Standards:** OSHA, PPE, hazard communication
- **Chemical Handling:** Safety data sheets, mixing, disposal
- **Event Operations:** Tables, chairs, equipment setup
- **Winter Maintenance:** Snow shovels, ice melting materials, safety signs

PROFESSIONAL AFFILIATIONS

- Community recreation facility support, serving staff, vendors, contractors, and public visitors.
- Civic facility operations, contributing to clean, safe, and welcoming shared spaces.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST