

Hayden Arias

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SUMMARY

Entry level custodian with supervised experience caring for learning spaces, shared facilities, restrooms, classrooms, offices, and common areas. Completed hands on training in cleaning procedures, sanitation principles, floor care, waste handling, **room preparation**, facility inspection, **safe chemical use**, equipment handling, and supply organization. Followed established safety procedures while walking, standing, bending, lifting, carrying, and working around **routine maintenance hazards**. Practiced setting cleaning priorities, documenting completed work, identifying visible concerns, and communicating observations clearly with facilities staff. Academic and practicum work strengthened dependable independent execution, cooperative teamwork, and respectful service for students and staff. Prepared to contribute consistent **building care**, orderly spaces, and safe daily facility operations in indoor and outdoor environments.

EDUCATION

High School Diploma

Madison Central High School GPA: 3.5

2025

Madison, WI

***Coursework:** Workplace safety, sanitation principles, facility care, communication*

TECHNICAL SKILLS

- **Cleaning Supplies:** Approved cleaners, disinfectants, sanitizing supplies
- **Floor Care:** Floor cleaning, surface care, floor inspection
- **Waste Handling:** Waste collection, waste sorting, disposal procedures
- **Facility Areas:** Classrooms, offices, restrooms
- **Safety Practices:** Workplace safety, hazard identification, safe equipment handling
- **Room Preparation:** Furniture arrangement, event setup, space checks
- **Inventory Control:** Supply checks, inventory organization, storage procedures
- **Inspection Methods:** Inspection checklists, facility observations, maintenance reporting
- **Communication Tools:** Written summaries, staff updates, project presentations
- **Work Scheduling:** Cleaning schedules, priority setting, recurring activities

SKILLS

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|------------------------|--------------------------|-------------------|-----------------------|
| • Custodial operations | • Safe chemical handling | • Communication | • Cleaning priorities |
| • Sanitation | • Room setup | • Floor care | • Equipment handling |
| • Cleaning procedures | • Inventory organization | • Waste handling | • Team collaboration |
| • Facility inspection | • Workplace safety | • Facility upkeep | |

EXPERIENCE

Custodial Services Student Trainee

January 2026 - September 2026

University Facilities Practicum

Madison, WI

Supported supervised custodial services for learning spaces and shared facilities, completing cleaning routines, room preparation, supply checks, safety practices, and facility observations while communicating with supervising staff.

- Maintained learning spaces through supervised **cleaning** routines for floors, surfaces, waste areas, and shared facilities.
- Applied approved **cleaning supplies** and **sanitation** practices, then documented completed facility care activities.
- Prepared rooms for campus events by arranging furniture and checking assigned spaces before use.
- Reported visible **facility concerns** to supervising staff after routine inspections of assigned areas.
- Handled **cleaning equipment** safely and stored supplies according to workplace **safety procedures** during training assignments.
- Checked custodial material inventory and kept supply areas organized for smoother daily operations.

Facilities Support Assistant

September 2025 - December 2025

Campus Building Care Project

Madison, WI

Completed a supervised facilities project focused on cleaning workflows, inspection priorities, recurring schedules, hazard identification, written communication, and practical **building care** decisions.

- Evaluated **cleaning** workflows and building maintenance priorities through a classroom based facilities project.

- Created inspection checklists for restrooms, classrooms, and **common areas** using **sanitation principles**.
- Tested recurring cleaning schedules and presented practical findings to course instructors.
- Recorded maintenance observations and prepared concise written summaries for facilities review.
- Applied safety guidelines when reviewing cleaning product use and facility hazard identification.
- Presented project findings during a student facilities management review session.

PROJECTS

Learning Space Care Review 2025

A supervised facilities review examined classroom, restroom, and common area inspection needs. Building clear checklists helped connect sanitation principles with practical daily upkeep and safer spaces.

Campus Room Preparation Study 2026

A campus study explored room setup routines for student events. Reviewing furniture placement, space checks, and supply readiness supported welcoming environments for students and staff.

LEADERSHIP & AWARDS

- Academic Achievement Recognition, 2025
- Community Service Award, 2026
- Student Facilities Management Review Participant, 2025

CERTIFICATIONS

- Workplace Safety Fundamentals Certificate  2026
- Sanitation and Cleaning Practices Course  2026

PROFESSIONAL AFFILIATIONS

- Campus Volunteer Facilities Team, 2025 to 2026
- Student Service Club Member, 2024 to 2025

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST