

Hayden Arias

Custodian

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📍 Madison, WI 53703

STRENGTHS

- 🧹 **Sanitation Practice**
Applied approved supplies across learning spaces and shared facilities. A consistent routine kept cleaning work orderly and supported welcoming rooms.
- ♥️ **Safety Awareness**
Used safe equipment handling and storage methods during supervised assignments. Reporting visible concerns became a dependable part of each routine.
- 🗑️ **Room Readiness**
Prepared campus rooms for events by arranging furniture and checking spaces before use. Small checks helped activities begin smoothly.
- ☰ **Priority Management**
Used checklists and recurring schedules to organize cleaning priorities. In practice, clear sequencing made facility work easier to follow.
- 🗣️ **Team Communication**
Shared maintenance observations with supervising staff and presented project findings clearly. Facilities peers valued concise updates and cooperative follow through.

SKILLS

Custodial operations Sanitation

Cleaning procedures

Facility inspection

Safe chemical handling

Room setup Inventory organization

Workplace safety Communication

Floor care Waste handling

Facility upkeep Cleaning priorities

SUMMARY

Entry level custodian with supervised experience caring for learning spaces, shared facilities, restrooms, classrooms, offices, and common areas. Completed hands on training in cleaning procedures, sanitation principles, floor care, waste handling, **room preparation**, facility inspection, **safe chemical use**, equipment handling, and supply organization. Followed established safety procedures while walking, standing, bending, lifting, carrying, and working around **routine maintenance hazards**. Practiced setting cleaning priorities, documenting completed work, identifying visible concerns, and communicating observations clearly with facilities staff. Academic and practicum work strengthened dependable independent execution, cooperative teamwork, and respectful service for students and staff. Prepared to contribute consistent **building care**, orderly spaces, and safe daily facility operations in indoor and outdoor environments.

EDUCATION

High School Diploma

Madison Central High School 🎓 GPA: 3.5 📅 2025 📍 Madison, WI

***Coursework:** Workplace safety, sanitation principles, facility care, communication*

TECHNICAL SKILLS

- **Cleaning Supplies:** Approved cleaners, disinfectants, sanitizing supplies
- **Floor Care:** Floor cleaning, surface care, floor inspection
- **Waste Handling:** Waste collection, waste sorting, disposal procedures
- **Facility Areas:** Classrooms, offices, restrooms
- **Safety Practices:** Workplace safety, hazard identification, safe equipment handling
- **Room Preparation:** Furniture arrangement, event setup, space checks
- **Inventory Control:** Supply checks, inventory organization, storage procedures
- **Inspection Methods:** Inspection checklists, facility observations, maintenance reporting
- **Communication Tools:** Written summaries, staff updates, project presentations
- **Work Scheduling:** Cleaning schedules, priority setting, recurring activities

EXPERIENCE

Custodial Services Student Trainee

University Facilities Practicum 📅 January 2026 - September 2026 📍 Madison, WI

Supported supervised custodial services for learning spaces and shared facilities, completing cleaning routines, room preparation, supply checks, safety practices, and facility observations while communicating with supervising staff.

- Maintained learning spaces through supervised **cleaning** routines for floors, surfaces, waste areas, and shared facilities.
- Applied approved **cleaning supplies** and **sanitation** practices, then documented completed facility care activities.
- Prepared rooms for campus events by arranging furniture and checking assigned spaces before use.
- Reported visible **facility concerns** to supervising staff after routine inspections of assigned areas.
- Handled **cleaning equipment** safely and stored supplies according to workplace **safety procedures** during training assignments.
- Checked custodial material inventory and kept supply areas organized for smoother daily operations.

Facilities Support Assistant

Campus Building Care Project 📅 September 2025 - December 2025 📍 Madison, WI

Equipment handling

Team collaboration

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Custodial Services Student Trainee at University Facilities Practicum (8 Months)

● Facilities Support Assistant at Campus Building Care Project (3 Months)

Completed a supervised facilities project focused on cleaning workflows, inspection priorities, recurring schedules, hazard identification, written communication, and practical **building care** decisions.

- Evaluated **cleaning** workflows and building maintenance priorities through a classroom based facilities project.
- Created inspection checklists for restrooms, classrooms, and **common areas** using **sanitation principles**.
- Tested recurring cleaning schedules and presented practical findings to course instructors.
- Recorded maintenance observations and prepared concise written summaries for facilities review.
- Applied safety guidelines when reviewing cleaning product use and facility hazard identification.
- Presented project findings during a student facilities management review session.

PROJECTS

Learning Space Care Review 📅 2025

A supervised facilities review examined classroom, restroom, and common area inspection needs. Building clear checklists helped connect sanitation principles with practical daily upkeep and safer spaces.

Campus Room Preparation Study 📅 2026

A campus study explored room setup routines for student events. Reviewing furniture placement, space checks, and supply readiness supported welcoming environments for students and staff.

LEADERSHIP & AWARDS

- Academic Achievement Recognition, 2025
- Community Service Award, 2026
- Student Facilities Management Review Participant, 2025

CERTIFICATIONS

- Workplace Safety Fundamentals Certificate 📅 2026
- Sanitation and Cleaning Practices Course 📅 2026

PROFESSIONAL AFFILIATIONS

- Campus Volunteer Facilities Team, 2025 to 2026
- Student Service Club Member, 2024 to 2025

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST