








# Matthew Thompson

## Cybersecurity Incident Manager

### Contact

---

-  **Address**  
4567 Oak St, Chicago, IL 60614
-  **Phone**  
(312) 555-4792
-  **Email**  
matthew.thompson@example.com
-  **LinkedIn**  
linkedin.com/in/matthewthompson
-  **Website**  
matthewthompson.com

MAY 30, 2026

Hiring Manager  
SecureTech Solutions  
Chicago  
IL

Dear Hiring Manager,

With immense enthusiasm, I am eager to apply for the Cybersecurity Incident Manager position at SecureTech Solutions. This role directly resonates with my professional journey while aligning seamlessly with my aspirations to enhance cybersecurity protocols.

Throughout my tenure at Cyber Defense Corp, I deftly managed escalated incidents, guiding teams through intricate investigations and minimizing disruptions. I transformed chaos into clarity, embracing complex technology while reinforcing collaboration among analysts to achieve timely resolutions.

One challenge I faced was during a particularly severe incident; it tested my resolve and strategic thinking. By leading a focused team effort, we diminished potential damage and streamlined communication across departments, earning accolades for our swift, effective response.

As a mentor, I foster growth through shared knowledge while maintaining a keen focus on continuous improvement, improving incident response playbooks and SOPs. My passion lies in enabling junior analysts to discover their strengths and contribute confidently.

I am inclined to explore how my expertise in CrowdStrike tools and forensic analysis will further boost SecureTech's esteemed culture and solidify its status in the cybersecurity landscape, ensuring a fortified defense against evolving threats.

Thank you for your time.

Sincerely,

*Matthew Thompson*

**Matthew Thompson**