

# Michael Thompson

☎ (312) 555-7486 ✉ michael.thompson@example.com 🔗 linkedin.com/in/michaelthompson

📍 4567 Oak St, Chicago, IL 60614

MAY 30, 2026

Hiring Manager  
Innovative Tech Solutions  
Chicago, IL  
IL

Dear Hiring Manager,

I am delighted to apply for the Data Analyst intern position at Innovative Tech Solutions, an opportunity that resonates deeply with my aspirations to blend analytical finesse and technical might in a transformative capacity.

While navigating the intricate aspects of data analytics, I have consistently encountered challenges, especially in technical interviews; it has become evident that meaningful preparation prevails over superficial learning, as true mastery of fundamental concepts allows for authentic engagement and confident performance.

I've contributed to Tech Innovators as a Data Analyst Intern, where my responsibilities encompassed data collection, exploration of trends, and crafting intuitive visualizations to support strategic narratives, all while collaborating with dedicated colleagues who value shared growth.

Some experiences illuminate incredible learning. At Data Solutions Corp, I transformed complex data into actionable insights, enhancing reporting processes. Each challenge faced nudged me closer to achieving practical expertise.

I thrive when addressing real-world problems and appreciate the ethos of Innovative Tech Solutions, focused on strengthening candidates' interview readiness through genuine hands-on experiences that elevate technical discussions.

I look forward to potentially discussing this opportunity.

Sincerely,

*Michael Thompson*

**Michael Thompson**