



# Samantha Ellis

## Data Analyst Intern

📞 (312) 555-6724 ✉️ samantha.ellis@example.com

🌐 linkedin.com/in/samanthaellis 📍 456 Crystal Lake Dr, Chicago, IL 60614

### SUMMARY

Aspiring data analyst currently pursuing a degree in Data Analytics with strong hands-on experience from internships. Focused on healthcare analytics and business intelligence, leveraging Excel and Power BI for data manipulation and visualization. Analyzed revenue cycle data, building insightful dashboards to present performance metrics clearly to enhance decision-making processes. Demonstrated ability to clean and validate complex datasets, ensuring accuracy essential for impactful analysis. Eager to join Insightful Analytics Solutions, collaborate across teams, and contribute analytical skills to derive actionable insights that drive operational excellence.

### STRENGTHS

#### 📊 Analytical Skills

Effectively analyzed datasets, leading peers in identifying patterns vital for strategic decisions. Was seen as a reliable resource during group projects.

#### 🗣️ Communication

Skilled in presenting complex data insights succinctly to non-technical stakeholders, enhancing shared understanding of critical information.

#### 👥 Team Collaboration

Actively engaged in team discussions, sharing perspectives that helped refine focus areas for our projects, fostering a cohesive work environment.

#### ✅ Detail-Oriented

Specialized in ensuring data accuracy within datasets, strengthening integrity of analytical conclusions derived from my work.

#### 🔄 Adaptability

Adapted quickly to new analytical tools and methodologies, showcasing flexibility across different projects and learning environments.

### SKILLS

Data Analysis Excel Power BI

Healthcare Analytics SQL

Reporting Data Visualization

Dashboard Development

Data Cleaning Trend Analysis

### EDUCATION

#### Bachelor's Degree in Data Analytics

University of Illinois Chicago 🎓 GPA: 3.8 📅 2024 📍 Chicago, IL

**Coursework:** *Statistical Analysis, Data Modeling, Machine Learning, Database Management*

### TECHNICAL SKILLS

- **Data Tools:** Excel, Power BI, SQL
- **Analytical Techniques:** Statistical Analysis, Trend Analysis, Data Reporting
- **Data Management:** Pivot Tables, Data Validation, Dataset Organization
- **Visualization Tools:** Dashboards, Charts, Graphs
- **Communication Tools:** Reports, Presentations, Collaborations

### EXPERIENCE

#### Data Analyst Intern

Healthcare Analytics Group 📅 June 2023 - Present 📍 Chicago, IL

At Healthcare Analytics Group, responsible for analyzing healthcare revenue cycle data and developing dashboards. The role involves collaborating with cross-functional teams to provide insights and visualize key performance indicators effectively.

- Analyzed revenue cycle data to identify performance trends and operational efficiencies across multiple healthcare markets.
- Built and maintained dynamic dashboards in Power BI to visualize key performance metrics, improving access to insights for stakeholders.
- Assisted in reporting on claims activity and payer performance, contributing to strategic initiatives with actionable recommendations.
- Cleaned and organized large datasets, ensuring accuracy and reliability for analytical projects.

#### Data Analytics Intern

University Analytics Lab 📅 January 2022 - May 2023 📍 Chicago, IL

Engaged in numerous academic research projects focused on data validation and visualization techniques, enhancing the presentation of data insights. Worked closely with faculty, supporting ongoing research with practical analytical applications.

- Developed comprehensive reports and visualizations for academic research projects, enhancing data presentation for various stakeholders.
- Gained hands-on experience in data validation and analysis, improving project outcomes through attention to detail.
- Worked closely with faculty to support ongoing research initiatives, contributing to published findings in the field of healthcare analytics.
- Presented findings to peer groups, honing communication skills essential for effective translation of data insights.

Problem-Solving

Business Intelligence

Ad hoc Reporting

Data Manipulation Payer Strategy

Revenue Cycle Operations

## LANGUAGES

English Native

Spanish Proficient

## MY CAREER



● Data Analyst Intern at Healthcare Analytics Group (2.9 Years)

● Data Analytics Intern at University Analytics Lab (1.3 Years)

## LEADERSHIP & AWARDS

- Outstanding Academic Achievement Award for exemplary performance in Data Analytics coursework.
- Research Presentation Award for presenting health data analysis at the University Analytics Conference.

## CERTIFICATIONS

- Power BI Certification 📅 2023
- Excel for Data Analysis 📅 2025

## PROFESSIONAL AFFILIATIONS

- Member of the Data Analytics Student Association, participating in professional development and networking events.
- Volunteer at Local Food Bank, assisting with data collection to improve operational efficiency.

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

AVAILABLE ON REQUEST