



# Michael Carter

Director of IT & Cybersecurity

📞 (312) 555-0123 ✉️ michael.carter@example.com

🌐 linkedin.com/in/michaelcarter 📍 1234 Elm Street, Chicago, IL 60614

## STRENGTHS

- 👁️ **Strategic Vision**  
Visionary strategist who aligns tech initiatives with business goals, consistently achieving desired outcomes.
- 👥 **Cross-Functional Leadership**  
Inspired collaboration across departments, transforming diverse stakeholders into aligned partners for success.
- 🔄 **Agile Implementation**  
Implemented agile methodologies that boosted project speed and responsiveness amid changing demands.
- 🛡️ **Cybersecurity Expertise**  
Expertly managed cybersecurity efforts ensuring compliance, driving reduction in incidents across platforms.
- 🏠 **AI Adoption Champion**  
Pioneered AI integration initiatives, promoting modern operational efficiencies throughout the organization.

## SKILLS

Cybersecurity Management

AI and Automation Strategy

Risk Management and Compliance

Team Leadership and Development

Budget Management

Enterprise AI Adoption

Cloud Security Principles

Regulatory Frameworks

Data Protection Standards

IT Operations Excellence

Cross-Department Collaboration

## SUMMARY

Dynamic technology and cybersecurity leader with over 12 years of experience in developing and executing strategies that enhance security and operational efficiency. Proven track record of leading enterprise-level transformations focusing on AI integration, risk management, and compliance. Achievements include streamlining workflows that improved decision-making and organizational performance, while reducing operational risks. Adept at fostering cross-functional collaboration among teams to align tech initiatives with broader business objectives, ensuring governance and adherence to regulatory standards.

## EXPERIENCE

### Director of IT & Cybersecurity

Tech Innovations 📅 January 2023 - Present 📍 Chicago, IL

Oversee enterprise technology strategy focusing on AI and cybersecurity enhancements. Mentor high-performing teams and establish operational standards across organization.

- Lead development and implementation of enterprise technology strategy centering on cybersecurity and AI integration.
- Manage IT operations ensuring compliance with SOC 2 and SSPA standards while enhancing productivity.
- Collaborate with executive leadership to identify cybersecurity risks, implementing measures to mitigate them.
- Drive initiatives aimed at improving employee technology experiences through innovative and practical solutions.

### Senior IT Manager

Digital Solutions Inc. 📅 March 2018 - December 2022 📍 Detroit, MI

Directed IT operations with an emphasis on security initiatives and compliance, while aligning projects with strategic objectives.

- Directed IT operations and led security initiatives, significantly improving overall security status.
- Spearheaded adoption of AI tools enhancing decision-making and optimizing processes across departments.
- Established governance frameworks and compliance programs adhering to industry regulations.
- Fostered cross-company collaboration that streamlined project execution and improved communication.

## LEADERSHIP & AWARDS

- Recognized as Employee of the Month for exceptional leadership in IT security enhancements.
- Awarded Best Team Collaboration Award for effectively managing cross-departmental initiatives.

## EDUCATION

### Master of Science in Information Technology

University of Illinois 🎓 GPA: 3.8 📅 2015 📍 Chicago, IL

**Coursework:** Information Systems, Cybersecurity Management, AI Integration, Risk Assessment

## CERTIFICATIONS

- Certified Information Systems Security Professional (CISSP) 📅 2016
- Certified Information Security Manager (CISM) 📅 2020

Vendor Management Practices

System Architecture Design

Governance Models Creation

Performance Improvement  
Strategies

## LANGUAGES

English Native

Spanish Intermediate

## MY CAREER



● Director of IT & Cybersecurity at Tech Innovations (3.3 Years)

● Senior IT Manager at Digital Solutions Inc. (4.8 Years)

## TECHNICAL SKILLS

- **Project Management Tools:** Trello, Asana, JIRA
- **Cybersecurity Technologies:** McAfee, Check Point, Cisco ASA
- **Operating Systems:** Windows, Linux, macOS
- **Database Management Systems:** MySQL, Oracle, MongoDB
- **Cloud Services:** AWS, Azure, Google Cloud
- **DevOps Tools:** Docker, Jenkins, Kubernetes
- **Networking Concepts:** TCP/IP, VPN, VLAN
- **Compliance Standards:** SOC 2, SSPA, ISO 27001
- **AI Technologies:** Machine Learning, NLP, Predictive Analytics
- **Collaboration Tools:** Slack, Microsoft Teams, Zoom

## PROFESSIONAL AFFILIATIONS

- Active member of the Cybersecurity Professionals Network, engaging in industry discussions and events.
- Contributor to IT Governance Forum, sharing insights on effective IT management practices.

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

AVAILABLE ON REQUEST