

Tucker Peters

📞 (619) 555-1234 ✉️ tucker.peters@example.com
🌐 linkedin.com/in/tuckerpeters 📍 San Diego, CA, 92101



SUMMARY

Dedicated logistics professional committed to optimizing warehouse operations while ensuring safety and quality standards. Proficient in managing a variety of tasks, including order fulfillment, shipping procedures, and customer service support. With over three years in logistics, consistently enhance workflow by collaborating closely with cross-functional teams. Remain focused on precise execution, enhancing operational efficiency through problem-solving and organizational skills. Passionate about creating effective systems that foster teamwork, aim for consistent improvements within fast-paced environments, and actively seek opportunities for continuous learning and growth. Excited about bringing expertise to a new role and contributing as part of an accomplished team.

EXPERIENCE

Distribution Associate

January 2025 - Present

Fictional Distribution Co.

Los Angeles, CA

Oversee daily operations in a busy warehouse environment, prioritizing accurate order processing and safe handling. Foster collaboration with different departments to fulfill orders, ensuring smooth distribution pathways. Lead safety protocols, helping maintain a clean and organized workplace while meeting all compliance requirements.

- Ensure the swift pulling, packing, and shipping of over 300 diverse customer orders weekly.
- Collaborate directly with Customer Service to streamline requests, ultimately improving order accuracy by 15%.
- Maintain cleanliness and organization within workstations, adhering strictly to safety regulations; this effort helped achieve a notable reduction in workplace incidents.
- Conduct quarterly inventory assessments, identifying discrepancies and swiftly implementing corrective measures to uphold stock integrity.
- Mentor and train newly hired associates in standard operating procedures, fostering a supportive team environment.
- Handle all administrative aspects related to shipping documents and shipment tracking efficiently.

Warehouse Assistant

June 2023 - December 2024

Fictional Shipping Solutions

Los Angeles, CA

Supported various warehouse operations to ensure the timely delivery of shipments and maintain efficient stock levels. Engaged in multi-tasking activities that solidified foundational logistics knowledge while enhancing teamwork and productivity.

- Processed incoming shipments accurately by receiving, unloading, and sorting items per established guidelines.
- Participated in product packing and labeling, achieving a remarkable on-time delivery record of 98% throughout tenured service.
- Promoted team success by working collaboratively, facilitating optimal workflow in a constantly active warehouse setting.
- Monitored inventory statuses and proactively communicated low stock situations to management for timely reordering.
- Took part in comprehensive safety training initiatives, reinforcing a secure workplace culture and strict adherence to health protocols.
- Utilized warehouse management software for efficient tracking of inventory and orders, ensuring accurate data-driven decisions.

LEADERSHIP & AWARDS

- Employee of the Month at Fictional Distribution Co. for outstanding performance in efficiency and teamwork.
- Recognition for maintaining a perfect safety record over six months during tenure at Fictional Shipping Solutions.

EDUCATION

High School Diploma

2022

California High School GPA: 3.5

California

Coursework: English, Mathematics, Science, Business Fundamentals

CERTIFICATIONS

- Forklift Operator Certification 📅 2025
- Safety Procedures Training 📅 2025

TECHNICAL SKILLS

- **Warehouse Management Software:** WMS, RF Scanners, SAP
- **Communication Tools:** Slack, Microsoft Teams, Email

- **Safety Equipment:** Fire Extinguishers, First Aid Kits, PPE
- **Shipping Platforms:** FedEx, UPS, DHL
- **Inventory Tracking Systems:** Excel, Google Sheets, Oracle
- **Logistics Software:** ShipStation, Easyship, ShipBob
- **Labeling Tools:** Dymo LabelWriter, Zebra Printers, Handheld Labelers
- **Forklift Types:** Electric Forklift, Counterbalance Forklift, Reach Forklift
- **Reporting Tools:** Tableau, Power BI, Custom Dashboards
- **Personal Safety Protocols:** Ergonomics Training, Hazard Identifications, Emergency Procedures

SKILLS

- | | | | |
|--------------------------|-------------------------|--------------------------|-----------------------|
| • Shipping and Receiving | • Safety Compliance | • Order Fulfillment | • Quality Control |
| • Inventory Management | • Customer Service | • Conflict Resolution | • Record Keeping |
| • Problem Solving | • Organizational Skills | • Data Entry | • Equipment Operation |
| • Team Collaboration | • Time Management | • Logistics Coordination | |

PROFESSIONAL AFFILIATIONS

- Member of local community service group focusing on logistics education for youth.
- Active participant in industry networking events to foster relationships across logistics and supply chain sectors.

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST