

Alejandro Moody

☎ (312) 555-1234

✉ alejandro.moody@example.com

🌐 [linkedin.com/in/alejandromoody](https://www.linkedin.com/in/alejandromoody)

📍 1234 Main St, Chicago, IL 60601

JULY 02, 2026

Hiring Manager
Bright Future Maintenance
Chicago, IL

Dear Hiring Manager,

Delighted to present my application for the Electrician / Handyman Technician position at Bright Future Maintenance, a role that excites me due to its thrilling blend of electrical work alongside mechanical aptitude, an exhilarating combination that matches my skill set and fervor perfectly.

During my stint at Bright Future Maintenance, I tackled a wide variety of tasks, from electrical troubleshooting to minor plumbing repairs, providing robust solutions that not only met but exceeded client expectations, while transforming spaces dramatically with just a coat of paint or a neatly hung whiteboard.

Adapting quickly in dynamic environments has always been my forte; whether assembling carts or installing TV systems, I've learned to view problems as opportunities, and through precise communication, maintained solid connections with clients who appreciated my attention to detail.

A time I recall vividly was when a site manager expressed doubt about our tight turnaround on a project; we not only completed it ahead of schedule but also ensured every aspect was flawless, a moment that cemented my belief in teamwork and dedication.

Thank you for considering my application.

Sincerely,

Alejandro Moody

Alejandro Moody