

Alejandro Ng

(312) 555-0198 ✉ alejandro.ng@example.com 🌐 <https://linkedin.com/in/alejandro-ng>

📍 123 Snack Ave, Chicago, IL 60601

JULY 02, 2026

Hiring Manager
Snacks Corp
Chicago, IL

Dear Hiring Manager,

I am excited to express my desire for the Electrician Technician role at Snacks Corp, where my five years of experience in operating and maintaining industrial equipment align impeccably with your standards. This position offers the remarkable chance to blend my technical skills with my passion for safety and quality, contributing directly to your goals.

At Tech Solutions Inc., a fine example of my journey, I operated numerous industrial machines. Daily, I ensured compliance with autonomous and progressive maintenance techniques while embracing every coaching opportunity. Remarkably, my commitment led to a zero-accident record within a year—an achievement not easily overlooked.

Collaboration is key in diverse environments. At Power & Light Co., I independently maintained equipment while coordinating with various teams. By addressing performance issues proactively, I crafted solutions that improved overall efficiency. This effort also allowed me to instruct colleagues on safe practices, fostering a culture of teamwork.

Skills matter, yet growth is treasured. Embracing every challenge ensures a better tomorrow. Emphasizing safety protocols, quality assurance, and technical troubleshooting will surely underline my suitability for this position. My journey reflects commitment and adaptability, which makes every day an opportunity for improvement.

I look forward to discussing my fit for this role.

Thanks,

Alejandro Ng

Alejandro Ng