



Autumn Wise

Electronic Maintenance Technician

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STRENGTHS

- 🔧 **Diagnostic troubleshooting**
When equipment behaved unpredictably, traced symptoms with test tools and schematics until repair decisions became clear.
- ♥ **Safety focused maintenance**
Applied lockout procedures before service work, giving operators confidence that maintenance started from a safe point.
- ✈ **Technical documentation**
Recorded repairs and testing steps carefully. Those notes gave teammates a useful history during follow up work.
- 💬 **Team communication**
Shared work status with operators and technical staff, so everyone knew what changed and what needed attention next.
- ⚙ **Equipment support**
Stayed close to operational needs during upgrades and repairs, helping teams make practical choices under schedule pressure.

SKILLS

- Maintenance Troubleshooting
- Electronics Controls Diagnostics
- Schematics Safety practices
- Technical documentation
- Lockout procedures
- Equipment repairs
- Component replacement

SUMMARY

Electronic Maintenance Technician with experience supporting **industrial equipment**, electronic components, **electrical systems**, and industrial controls in active operations. Troubleshoots equipment with diagnostic tools, interprets schematics and technical documents, completes **component replacement**, and records service activity accurately. Applies electrical safety practices, lockout procedures, established maintenance methods, and required documentation standards during repairs. Works closely with operators, engineering partners, and technical teams, sharing **work status** clearly and keeping repairs moving. Supports equipment upgrades through practical field knowledge, careful testing, and dependable follow through. Brings a hands on approach, respect for safe work, and steady attention to equipment reliability. Ready to contribute practical maintenance judgment, clear communication, and disciplined troubleshooting within an onsite technical operation.

EXPERIENCE

Electronic Maintenance Technician

Northwest Equipment Solutions 📅 June 2022 - Present 📍 Portland, OR

Supports industrial equipment, electronic systems, and control operations through hands on maintenance, troubleshooting, repair documentation, and coordination with operators and technical teams. Work includes diagnostic testing, schematic review, safe isolation, component replacement, upgrade support, and clear status reporting across active operations.

- Troubleshoot **industrial control systems** with **diagnostic tools**, restoring equipment function for active operations.
- Reviewed schematics and technical documents before repairs, reducing uncertainty during component diagnosis.
- Completed **maintenance records** after service work, giving technical teams clear repair history.
- Applied electrical safety practices and **lockout procedures** during **equipment maintenance** and component replacement.
- Supported **equipment upgrades** through component replacement, testing, and coordination with engineering teams.
- Shared repair status with operators and technical staff, helping operations plan equipment availability.

PROJECTS

Industrial Control Equipment Upgrade 📅 June 2024

Supported an equipment upgrade through component replacement, schematic review, diagnostic testing, and coordination with engineering and operations staff.

Electronic Maintenance Records Improvement 📅 November 2023

Strengthened service documentation by recording repair activity, equipment condition, testing steps, and status updates for technical teams.

LEADERSHIP & AWARDS

- Recognized by technical peers for dependable troubleshooting support during equipment repairs and upgrade activities.
- Selected by operations partners as a reliable contact for clear maintenance status updates.
- Commended for following electrical safety practices and lockout procedures during field maintenance.

EDUCATION

Associate Degree in Electronics Technology

Regional College 🎓 GPA: 3.5 📅 2020 📍 Portland, OR

Service records

Operations support

Team communication

Industrial equipment

LANGUAGES

English Native

Spanish Intermediate

MY CAREER

4.2
YEARS

● Electronic Maintenance
Technician at Northwest
Equipment Solutions (4.2 Years)

Coursework: *Electronic circuits, industrial controls, electrical safety, technical documentation*

CERTIFICATIONS

- Relevant Professional Certification 📅 2022
- Electrical Safety Certification 📅 2022

TECHNICAL SKILLS

- **Electronic Test Equipment:** Multimeters, oscilloscopes, signal generators
- **Industrial Control Systems:** Programmable controllers, control panels, relay systems
- **Electrical Maintenance:** Wiring systems, electrical components, circuit testing
- **Technical Documentation:** Schematics, service records, maintenance procedures
- **Safety Compliance:** Lockout procedures, electrical safety, safe work practices
- **Diagnostic Methods:** Fault isolation, continuity testing, voltage testing
- **Electronic Components:** Sensors, relays, capacitors
- **Maintenance Operations:** Preventive maintenance, corrective maintenance, equipment inspection
- **Repair Activities:** Component replacement, equipment repair, functional testing
- **Communication Tools:** Work status updates, operator coordination, technical team coordination

PROFESSIONAL AFFILIATIONS

- Member, Association for Maintenance Professionals, focused on equipment reliability and safe maintenance practice.
- Participant, local electronics technician network, sharing practical troubleshooting methods and service documentation ideas.

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST