

Zayden Strickland

Entry-Level Accounting Associate

☎ (414) 555-0199 ✉ zayden.strickland@example.com 🌐 <https://linkedin.com/in/zaydenstrickland>
📍 123 Main Street, Milwaukee, WI 53202

JULY 28, 2026

Hiring Manager
PawPrint Accounting Services
Cedarburg, WI

Dear Hiring Manager,

I am thrilled to apply for the Entry-Level Accounting Associate position at PawPrint Accounting Services, a role that appears to align seamlessly with my burgeoning accounting skills and fervent passion for financial accuracy and detail.

Possessing a robust grounding in fundamental financial principles coupled with an eagerness to thrive within a supportive team, I bring both collaborative spirit and adaptability to your dynamic office environment.

During my time as an Accounting Intern, I actively participated in profound bank reconciliations, where my commitment to accuracy was tested, yet I emerged victorious by ensuring each transaction aligned perfectly with fiscal records.

In addition to my reconciling efforts, I also worked diligently with colleagues to tackle chargebacks, which sharpened not only my communication skills, but also fostered stronger relationships within our accounting cadre.

As I transition from student to professional, I thrive on challenges, realizing the importance of adaptability and teamwork, skills that I am excited to bring to your esteemed organization, contributing positively to your vibrant accounting team.

Looking forward to discussing how I fit into your team.

Thanks,

Zayden Strickland

Zayden Strickland