

Michael Thompson

📞 (408) 555-0192 ✉️ michael.thompson@example.com 🌐 <https://linkedin.com/in/michaeltompson>

📍 4567 Pine St, San Jose, CA 95112

MAY 28, 2026

Hiring Manager
DataVision Corp
San Francisco, CA

Dear Hiring Manager,

I am excited to submit my application for the Data Analyst position at DataVision Corp because this opportunity aligns seamlessly with my growing expertise and fervent interest in data-driven decision making in a vibrant workplace.

DataVision's commitment to operational efficiency and strategic growth resonates with me, as I believe every raw number has a story yearning to be told, and I thrive on transforming hidden insights into compelling narratives that truly matter.

Throughout my academic journey, I developed a robust foundation in analysis, particularly through various projects where I employed Python and SQL for data analysis, validating large datasets, and producing interactive dashboards while collaborating with peers.

Moreover, I automated reporting processes during my internship at College Data Project, which not only improved efficiency but also resolved lingering challenges regarding data accuracy and integrity, supporting the overarching goal of facilitating informed decisions.

I'm eager to contribute to DataVision's ambitious aims by leveraging my problem-solving skills and analytical mindset to generate actionable insights that will enhance business strategies and operational outcomes.

I look forward to discussing how my background aligns with your team's needs.

Thanks,

Michael Thompson

Michael Thompson