

Karan Norman

☎ (206) 555-0187 ✉ karan.norman@email.com 🔗 [linkedin.com/in/karannorman](https://www.linkedin.com/in/karannorman) 📍 Seattle, WA, 98101

SUMMARY

Enthusiastic environmental engineer dedicated to promoting sustainable solutions. Holds a Bachelor's degree in Environmental Science, possessing practical experience in both fieldwork and office settings. Demonstrated ability to effectively coordinate projects while collaborating with diverse teams and stakeholders. Skills include strong technical writing, analytical problem-solving, and proficient use of tools like AutoCAD. Committed to ensuring compliance with environmental regulations and actively pursuing professional growth opportunities in dynamic environments.

EDUCATION

Bachelor's Degree in Environmental Science
University of Washington GPA: 3.8
Coursework: Environmental Regulations, Data Analysis, Technical Writing, Project Coordination

2024
Seattle, WA

TECHNICAL SKILLS

- **Data Analysis Tools:** Excel, SPSS, R
- **Sampling Techniques:** Soil, Groundwater, Surface Water
- **Project Management Software:** Trello, Asana, Microsoft Project
- **Reporting Technologies:** AutoCAD, ArcGIS, Google Maps
- **Quality Control Processes:** ISO 9001, Six Sigma, Lean Principles
- **Regulatory Frameworks:** EPA Standards, State Regulations, Local Policies
- **Communication Platforms:** Microsoft Teams, Zoom, Slack
- **Statistical Software:** Minitab, Python, SAS
- **Field Equipment:** Multimeters, Water Quality Meters, Soil Tests
- **Safety Certifications:** First Aid, CPR, HAZWOPER

SKILLS

- | | | | |
|---------------------|-----------------------------|------------------------------|---------------------------|
| • Field Sampling | • Microsoft Office | • Health & Safety Compliance | • Report Preparation |
| • Data Analysis | • Environmental Regulations | • Communication Skills | • Technical Documentation |
| • Technical Writing | • Project Coordination | • Team Leadership | • Regulatory Submissions |
| • AutoCAD | • Time Management | • Quality Control | |

EXPERIENCE

Environmental Engineering Intern
University Project

June 2025 - August 2026
Seattle, WA

Supported environmental assessments through comprehensive project coordination. Engaged in fieldwork and collaborated closely with peers and faculty on multiple initiatives.

- Coordinated environmental assessments, ensuring effective communication among team members.
- Performed multi-media sampling, meticulously collecting data for report preparation.
- Assisted in drafting professional reports based on detailed field observations and analysis.
- Utilized AutoCAD for basic design tasks while contributing to project documentation.
- Completed safety training, applying knowledge to enhance understanding of health standards.
- Responded to regulatory frameworks by preparing applications and submissions under supervision.

Research Assistant
Academic Research

September 2024 - May 2025
Seattle, WA

Contributed to research on waste management, focusing on thorough data collection and collaborative analysis. Helped ensure project integrity through quality control measures.

- Provided support for research activities, collaborating to gather critical data efficiently.
- Created detailed logs documenting environmental conditions during field studies.
- Drafted technical reports that presented findings clearly with appropriate visual aids.
- Worked with team members to hone presentation skills showcasing work at conferences.
- Supported literature reviews that bench-marked project methodologies against current practices.

- Implemented rigorous quality checks to maintain accuracy across diverse datasets.

LEADERSHIP & AWARDS

- Dean's List, University of Washington (2024)
- Best Research Presentation, Environmental Science Symposium (2025)

CERTIFICATIONS

- HAZWOPER Certification 📅 2026
- OSHA 30-Hour Safety Training 📅 2025

PROFESSIONAL AFFILIATIONS

- Member, Environmental Science Society, University of Washington
- Volunteer, Seattle Community Clean-Up Initiative

LANGUAGES

- English (Native)
- Spanish (Intermediate)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST