

# Christopher Hughes

## Fall Analyst Intern

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123 Maple Street, Springfield, IL 62701

### STRENGTHS

- Research Expertise**  
Fuel for thoughtful insights in urban planning shines through comprehensive research skills demonstrated over varied projects.
- Analytical Thinking**  
Adept at analyzing data quality and trends driving crucial decision-making processes, helping teams excel.
- Team Collaboration**  
Built trust through active listening and positive contributions, encouraging open communication within teams.
- Problem-Solving**  
Practical solutions emerge solidly; puzzles tackled adeptly while promoting innovative thinking.
- Client Engagement**  
Form genuine connections fostering lasting relationships through personalized outreach, exceeding client expectations.

### SKILLS

Data Analysis Market Research

Microsoft Office Suite

Project Management

Team Collaboration Report Writing

Financial Analysis

Statistical Software Presentations

Trend Analysis Urban Development

Proposal Drafting Field Surveys

Survey Design Consulting

### SUMMARY

Motivated and eager professional ready to contribute to consulting initiatives in real estate and economic development. Over two years have been spent gathering insights through research, analysis, and project management for urban development projects. A collaborative mindset thrives in dynamic environments while tackling complex issues. Significant experience includes assisting in market feasibility studies and report preparation to support client objectives. Committed to learning and implementing best practices to drive impactful results. This role presents an exciting opportunity to engage as part of a knowledgeable team, providing critical support and innovative solutions to challenges.

### EDUCATION

#### Bachelor's Degree in Economics

University of Illinois 🎓 GPA: 3.8 📅 2025 📍 Champaign, IL

**Coursework:** *Microeconomic Theory, Urban Development, Data Analysis, Public Policy*

### TECHNICAL SKILLS

- Analytical Tools:** Excel, SPSS, Tableau
- Project Management Tools:** Trello, Asana, Microsoft Project
- Research Methodologies:** Qualitative, Quantitative, Mixed Methods
- Presentation Software:** PowerPoint, Prezi, Keynote
- Communication Tools:** Slack, Zoom, Microsoft Teams
- Database Management:** SQL, Access, Oracle
- Statistical Analysis:** Regression, Hypothesis Testing, ANOVA
- Geographical Information Systems:** ArcGIS, QGIS, Google Earth
- Financial Modeling:** CFI, C#, Python
- Team Collaboration Platforms:** Monday.com, Notion, Basecamp

### EXPERIENCE

#### Consulting Analyst

Urban Insights Group 📅 January 2025 - Present 📍 Chicago, IL

This current role focuses on conducting market research and data analysis for various urban development projects. Work requires frequent collaboration with project managers to prepare comprehensive reports designed for clients. Additional responsibilities include crafting proposals and marketing strategies tailored specifically to client needs and engaging actively in team discussions that provide insights refining project outcomes.

- Conduct thorough market research impacting urban development projects for insights.
- Collaborate with project managers to prepare detailed reports and presentations.
- Contribute to developing strategic proposals and marketing initiatives focused on client satisfaction.
- Engage in team meetings offering insights that refine project deliverables.

#### Intern

City Planning Associates 📅 June 2024 - December 2024 📍 Chicago, IL

Served in an internship where support was provided to senior analysts during data collection and market feasibility studies. Drafting reports and proposals for potential urban developments played a key role. Hands-on project management experience heightened involvement in client interactions enriching the overall learning process.

- Assisted senior analysts with meticulous data collection for feasibility studies.
- Drafted insightful reports and proposals for examination by upper management.

## LANGUAGES

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English Native

Spanish Proficient

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## MY CAREER

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● Consulting Analyst at Urban Insights Group (1.4 Years)

● Intern at City Planning Associates (6 Months)

- Gained practical project management skills while engaging in direct client interaction.
- Created presentation materials clarifying findings to enhance understanding.

## LEADERSHIP & AWARDS

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- Dean's List, University of Illinois (2022)
- Outstanding Capstone Project Award (2025)

## CERTIFICATIONS

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- Microsoft Excel Certification 📅 2026
- Project Management Fundamentals 📅 2026

## PROFESSIONAL AFFILIATIONS

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- Member, Economic Development Association
- Volunteer, City of Springfield Urban Advisory Committee

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST