

Jaxon Green

Field Engineer Intern

📞 (630) 555-1234 ✉️ jaxon.green@example.com 🔗 linkedin.com/in/jaxon-green 📍 Naperville, IL 60540



STRENGTHS

- 👥 **Team Collaboration**
Consistently integrated efforts with diverse groups to facilitate project goals, becoming a trusted teammate often consulted for advice.
- 💡 **Problem-Solving**
Approached challenges head-on, promoting efficient solutions that boosted team performance and project deliverables leading to accolades.
- ✔️ **Attention to Detail**
Emphasized precision by conducting reviews that improved documentation and ensured compliance, positively impacting quality assurance processes.
- 🗣️ **Communication**
Effectively conveyed complex ideas among project teams, fostering connectivity while managing expectations succinctly throughout tasks and meetings.
- 🔗 **Adaptability**
Navigated new environments and tools swiftly, displaying flexibility that enhanced workflow and responsiveness across multiple project phases.

SKILLS

Project Scheduling Cost Estimation
Microsoft Office Revit
Primavera P6 Team Collaboration
Attention to Detail
Construction Management
Quality Control
Safety Management

SUMMARY

Experienced and dedicated candidate pursuing a Bachelor's degree in Civil Engineering, demonstrating an eagerness for hands-on learning in construction management. Practical skills developed through diverse academic projects, internship experiences, and effective collaboration within teams. Proficient with industry-standard software such as Revit and Primavera P6, highlighting adaptability to project needs. Consistent focus on quality and safety ensures successful outcomes across various tasks. Passionate about bridging theoretical knowledge with real-world construction challenges, while fostering positive relationships with team members and stakeholders.

EDUCATION

Bachelor's Degree in Civil Engineering

University of Illinois 🎓 GPA: 3.7 📅 2026 📍 Champaign, IL

Coursework: Construction Management, Structural Analysis, Project Scheduling, Materials Science

TECHNICAL SKILLS

- **Project Management Software:** Primavera P6, Microsoft Project, SureTrak
- **Design Tools:** Revit, AutoCAD, SketchUp
- **Reporting Tools:** Microsoft Word, Microsoft Excel, Microsoft PowerPoint
- **Research Methodologies:** Qualitative Analysis, Data Collection, Statistical Software
- **Cost Estimation Software:** Hard Dollar, SAP, Cost OS
- **Communication Platforms:** Microsoft Teams, Zoom, Slack
- **Safety Compliance Standards:** OSHA Regulations, Safety Audits, Inspection Protocols
- **Scheduling Equipment:** Resource Allocation, Time Management, Workflow Optimization
- **Quality Assurance Practices:** Quality Control Checklists, Inspections, Reporting Guidelines
- **Training Certifications:** On-site Training, Safety Training, OSHA Certification

EXPERIENCE

Capstone Project Developer

University Project 📅 January 2026 – May 2026 📍 Remote

Led the development of a comprehensive project plan focused on simulated construction site dynamics, utilizing tools for effective scheduling and cost estimation.

- Developed detailed project plans incorporating material takeoffs based on engineering drawings.
- Collaborated with a team of five peers, achieving commendable feedback from faculty.
- Implemented rigorous quality control measures to track milestones efficiently.
- Created visual representations of designs using Revit, enhancing project clarity.
- Facilitated peer reviews to improve documentation accuracy and thoroughness.
- Managed project timelines effectively, ensuring adherence to deadlines.

Construction Management Intern

Student Lab 📅 June 2025 – August 2025 📍 Aurora, IL

Contributed as an intern within the construction management realm, focusing on operational efficiency and project integrity during local community engagements.

- Assisted in supervising construction activities to ensure compliance with safety regulations.
- Supported project managers in reviewing specifications and estimating costs effectively.
- Participated actively in site visits for seamless communication and progress monitoring.

Material Takeoffs

Engineering Drawings

Proposal Review Site Supervision

Reporting

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



- Capstone Project Developer at University Project (4 Months)
- Construction Management Intern at Student Lab (2 Months)
- Research Assistant at Academic Research (8 Months)

- Utilized Primavera P6 software for efficient resource allocation and scheduling.
- Documented daily activities meticulously, aiding in transparency with stakeholders.
- Engaged in ongoing safety training to enhance understanding of OSHA regulations.

Research Assistant

Academic Research 📅 September 2024 – May 2025 📍 University of Illinois

Engaged deeply in research initiatives, exploring innovative sustainable building materials and their applications within modern construction practices.

- Conducted extensive research contributing to eco-friendly construction aims.
- Collaborated with faculty on data collection and analysis for substantial findings.
- Developed presentations shared at conferences, showcasing advancements and contributions.
- Awarded for exceptional commitment to departmental research initiatives.
- Organized workshops connecting students and industry experts to discuss evolving technologies.
- Applied statistical software for precise data-driven insights regarding material durability.

LEADERSHIP & AWARDS

- Dean's List, University of Illinois (2024, 2025)
- First Place, University Engineering Challenge (2025)

CERTIFICATIONS

- OSHA 10-Hour Construction Safety and Health Certification 📅 2026
- Microsoft Office Specialist Certification 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Student Construction Association (2024 – Present)
- Volunteer, Habitat for Humanity (2025)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST