



Hayes Hampton

Finance Intern

(217) 555-1234 ✉ hayes.hampton@example.com

🌐 linkedin.com/in/hayeshampton 📍 123 Maple Street, Springfield, IL 62701

JUNE 11, 2026

Hiring Manager
Hasana Solutions
Chicago, IL

Dear Hiring Manager,

I am thrilled to apply for the Finance Intern position at Hasana Solutions, catching my attention due to its focus on fostering women's economic opportunities while valuing analytical insight, which has driven my journey during my academic endeavors and hands-on experiences.

During my time at Empower Financial Services, where I currently refine financial strategies, I learned the importance of teamwork and collaboration, weathering the storms of tight deadlines to ensure each project aligns with our goals, all while consistently delivering critical insights.

A notable achievement includes developing a compelling budget forecast that significantly aided leadership decision-making; this entailed detailed analysis and collaboration with various departments, highlighting my potential for your dynamic team.

While I have acquired useful skills in financial analysis and budget development, I sometimes doubted my abilities in fast-paced environments, yet every challenge transformed my uncertainties into confidence through hands-on experience.

I am eager to contribute my growing knowledge of analytics and collaboration to the Financial Planning team, assisting in the meticulous work of budget processes and delivering valuable forecasts that drive successful practices, while continually affirming my commitment to women's advancement.

Thank you for considering my application.

Sincerely,

Hayes Hampton

Hayes Hampton