

STRENGTHS

- Control Leadership**  
Risk based audit planning became a practical operating rhythm, giving leaders clearer ownership of findings and follow through.
- Executive Reporting**  
Complex financial results became easier to defend after reports connected variances, controls, and fiscal impact for decision makers.
- Staff Development**  
Accounting staff gained confidence through direct coaching on entries, documentation, reconciliations, and difficult transaction research.
- Audit Coordination**  
Audit requests moved with less friction after evidence standards, response tracking, and recommendation ownership became visible.
- Financial Analysis**  
Excel based reconciliations and forecasts turned scattered system data into useful insight for budgets and management decisions.

SKILLS

- Government accounting

GAAP
- GASB

Financial reporting
- Internal audit

Risk based auditing
- Internal controls

CORE concepts
- Enterprise financial systems
- Purchasing controls
- Financial Planning & Analysis
- Budgeting

Advanced Excel
- Audit liaison

Staff supervision

SUMMARY

Government accounting and audit leader with 16 years of progressive experience overseeing **financial reporting, internal controls**, enterprise accounting processes, budgeting support, and risk based audit programs. Colorado CPA with deep knowledge of GAAP, GASB pronouncements, fiscal controls, purchasing governance, and financial system administration. Leads controllers, accountants, and accounting technicians through structured supervision, training, review, and issue resolution. Directs annual and interim statements, **account structures**, reporting hierarchies, transaction approvals, audit coordination, and legislative impact analysis. Presents defensible financial information to executives, auditors, oversight stakeholders, and public sector leaders. Advanced Excel capability supports reconciliations, forecasting, exception research, and **Financial Planning & Analysis**. Brings practical judgment and documented control discipline to high accountability government operations.

EXPERIENCE

Director of Accounting, Controller

Summit Public Administration Group July 2022 - Present Fort Collins, CO

- Directs multi program accounting, reporting, purchasing, audit, and control operations while supervising controllers, accountants, and technicians. Provides leadership across **financial system governance**, statutory compliance, executive reporting, and legislative impact review.
- Redesigned account structures and **reporting hierarchies**, improving consolidated visibility across divisional operations.
  - Directed annual and **interim statements**, quarterly oversight packages, and monthly management reporting for executives.
  - Established **risk based internal audit** planning, coordinating requests and tracking remediation through closure.
  - Reviewed legislative changes for financial impact, then presented practical accounting responses to executives.
  - Governed GAAP and GASB policies while reviewing complex entries and financial system approvals.
  - Supervised **controllers, accountants**, and technicians through training, review routines, and issue resolution.

Deputy Controller

Front Range Government Services March 2019 - June 2022 Loveland, CO

- Managed general ledger, purchasing, revenue, reporting, and audit activities within a large financial system. Supervised accounting staff and strengthened documentation, approval paths, fiscal compliance, and leadership reporting.
- Approved high risk documents after fiscal rule and purchasing policy review within a large financial system.
  - Directed close activities and explained significant variances and adjustments during leadership reviews.
  - Built internal financial and performance audit programs with documented testing and evidence standards.
  - Served as audit liaison, coordinating evidence requests and tracking recommendations through completion.
  - Delivered training on entries, controls, documentation, and report interpretation for **accounting** staff.
  - Managed accounting controls across general ledger, purchasing, revenue, and reporting operations.

Accounting Manager, Government Finance

Mountain West Public Finance Authority June 2016 - February 2019 Greeley, CO

LANGUAGES



MY CAREER



- Director of Accounting, Controller at Summit Public Administration Group (4.2 Years)
- Deputy Controller at Front Range Government Services (3.2 Years)
- Accounting Manager, Government Finance at Mountain West Public Finance Authority (2.7 Years)
- Senior Accountant, Public Sector Finance at Prairie State Administrative Cooperative (3.8 Years)
- Staff Accountant, Government Finance at Canyon Municipal Services (1.8 Years)

Supervised accountants and managed review routines spanning reconciliations, purchasing, reporting, forecasting, and **Financial Planning & Analysis**. Produced executive information that clarified spending, revenue, commitments, and fiscal issues.

- Built forecasting and expenditure monitoring routines that strengthened budget support and financial planning.
- Produced executive reports covering spending, revenue, commitments, and emerging fiscal issues.
- Used advanced **Excel** to reconcile system data, investigate exceptions, and support audits.
- Strengthened approval paths, documentation, and segregation of duties after control evaluations.
- Mentored **accountants** through complex transaction research, reconciliations, and close activities.
- Supervised entry review, purchasing review, reporting preparation, and account reconciliation routines.

Senior Accountant, Public Sector Finance

Prairie State Administrative Cooperative 📅 August 2012 - May 2016 📍 Pueblo, CO

Maintained public sector general ledger accuracy while preparing statement schedules, audit support, purchasing reviews, budget analyses, and documented accounting procedures. Supported program leaders with traceable financial information and ad hoc analysis.

- Prepared financial statement schedules and traceable audit support for recurring reporting cycles.
- Built Excel workbooks for revenue, expenditure, and budget variance monitoring.
- Reviewed purchasing and expenditure records against fiscal policies before processing approvals.
- Documented recurring accounting procedures and **internal controls** for consistent team execution.
- Produced ad hoc program cost and account activity analyses for management review.
- Maintained general ledger accuracy through analysis, reconciliations, and close procedures.

Staff Accountant, Government Finance

Canyon Municipal Services 📅 September 2010 - July 2012 📍 Colorado Springs, CO

Supported fund accounting, reconciliations, expenditure and revenue recording, audit preparation, purchasing checks, and recurring account analysis. Built foundational experience in public sector controls, documentation, and close support.

- Prepared organized audit files with approvals, invoices, reconciliations, and transaction histories.
- Created Excel schedules for recurring account analysis and variance research.
- Checked purchasing documentation and coding against budgets and fiscal procedures.
- Researched expenditure and revenue discrepancies before close and senior review.
- Documented accounting steps and incorporated reviewer feedback to strengthen controls.
- Supported fund accounting through reconciliations, schedules, and accurate transaction recording.

PROJECTS

Government Reporting Control Framework 📅 2022

Created a practical control framework connecting account structures, reporting hierarchies, audit evidence, and remediation tracking across public sector operations.

Financial Planning and Analysis Model 📅 2018

Built an Excel based planning model linking forecasts, expenditures, commitments, revenue activity, and variance explanations for leadership review.

LEADERSHIP & AWARDS

- Colorado CPA credential recognized for sustained professional achievement in government accounting and audit leadership.
- Finance Education Volunteer, Government Finance Professional Development Council, 2021 - Present.
- Recognized by public sector leadership for clear audit coordination, staff development, and defensible financial reporting.

## EDUCATION

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### Master of Business Administration in Finance

Colorado State University 🎓 GPA: 4.0 📅 2014 📍 Fort Collins, CO

**Coursework:** *Financial Planning & Analysis, Government Finance, Strategic Management, Financial Reporting*

### Bachelor of Science in Accounting

University of Colorado Colorado Springs 🎓 GPA: 4.0 📅 2010 📍 Colorado Springs, CO

**Coursework:** *Governmental Accounting, Auditing, Taxation, Financial Statement Analysis*

## CERTIFICATIONS

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- Certified Public Accountant, Colorado 📅 2015
- Colorado Certified Public Accountant License 📅 2015

## TECHNICAL SKILLS

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- **Government Accounting:** Fund accounting, governmental accounting, public sector reporting
- **Accounting Standards:** GAAP, GASB pronouncements, fiscal standards
- **Audit Programs:** Internal audit, performance audit, risk based audit
- **Financial Reporting:** Annual statements, interim statements, periodic reports
- **Financial Systems:** CORE concepts, enterprise financial systems, system governance
- **Excel Analysis:** Advanced Excel, reconciliations, variance analysis
- **Budget Planning:** Budget requests, forecasting, Financial Planning & Analysis
- **Internal Controls:** Approval paths, segregation of duties, control documentation
- **Purchasing Governance:** Purchase orders, expenditure review, purchasing controls
- **Regulatory Review:** State statutes, fiscal rules, federal guidelines
- **Leadership Operations:** Staff supervision, controller oversight, employee training

## PROFESSIONAL AFFILIATIONS

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- Government Finance Professional Development Council, Finance Education Volunteer, 2021 - Present.
- Public sector accounting and audit community, ongoing professional engagement in government finance practices.

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST