



Heaven Heath

HIM/Coding Intern

📞 (321) 555-7890 ✉️ heaven.heath@email.com

🌐 linkedin.com/in/heavenheath 📍 1234 Elm Street, Orlando, FL 32801

STRENGTHS

- 🗣️ **Customer Engagement**
Provided exceptional customer service answering queries, helping build trust and relationships with clients.
- ✅ **Quality Assurance**
Conducting thorough quality checks ensured coding compliance making significant contributions to team initiatives.
- 📊 **Analytical Skills**
Engaged in analyzing coding impacts on healthcare financing, leading conversations about optimization.
- 🗣️ **Communication Proficiency**
Articulated complex coding concepts clearly across various audiences; foster dialogue and understanding.
- 👥 **Team Collaboration**
Worked seamlessly with peers on group coding activities which boosted shared goals and collective learning.

SKILLS

- Medical Coding (ICD-10-CM, CPT)
- Health Information Management
- HIPAA Compliance Data Analysis
- Customer Service
- Communication Skills

LANGUAGES

- | | |
|---------|--------------|
| English | Native |
| Spanish | Intermediate |

SUMMARY

Detail-oriented HIM/Coding Intern with hands-on experience in health information management through academic projects and collaborative learning. Proficient in medical coding practices, chart analysis, and compliance processes. Solid understanding of ICD-10-CM, CPT, and HCPCS coding systems demonstrated through project work. Maintained confidentiality and adhered to HIPAA regulations in mock healthcare settings. Eager to support coding and documentation processes within a professional environment. Strong analytical and problem-solving skills driving effective communication and teamwork. Thrives in dynamic scenarios while applying knowledge gained under certified professionals.

EDUCATION

Associate of Science in Health Information Management

University of Central Florida 🎓 GPA: 3.8 📅 2026 📍 Orlando, FL

Coursework: Health Information Law, Medical Coding, Anatomy & Physiology, Healthcare Quality Improvement

TECHNICAL SKILLS

- **Medical Coding Standards:** ICD-10-CM, CPT, HCPCS
- **Health Information Systems:** Epic EHR, Cerner, MEDITECH
- **Data Analysis Tools:** Excel, SPSS, Tableau
- **Quality Control Procedures:** Audits, Reviews, Compliance Checks
- **Communication Platforms:** Microsoft Teams, Zoom, Slack
- **Project Management Tools:** Trello, Asana, JIRA
- **Presentation Software:** PowerPoint, Prezi, Google Slides
- **Healthcare Regulations:** HIPAA, HITECH, Medicare Compliance
- **Research Methodologies:** Qualitative, Quantitative, Mixed Methods
- **Training Materials Development:** Instructional Design, Webinars, Workshops

EXPERIENCE

HIM/Coding Intern

University Project 📅 January 2026 - Present 📍 Orlando, FL

Engaged as an HIM/Coding Intern responsible for collaborating on medical charts, ensuring precision in record upkeep while aligning with health information standards. Assisted in producing educational resources and engaged in quality assurance checks to uphold documentation accuracy. Facilitated discussions regarding the ramifications of coding on health data integrity and revenue cycle processes. Participated in training sessions aimed at mastering coding principles and IRS guidelines applicable in a healthcare context.

- Collaborated with peers to process medical charts, ensuring accuracy in recordkeeping.
- Assisted in developing coding education materials focused on ICD-10-CM and CPT systems.
- Participated in coding training sessions designed to deepen coding principle understanding.
- Conducted quality assurance checks that supported compliance efforts in simulated environments.
- Analyzed coding impacts on revenue cycle management and clinical data integrity.
- Contributed presentations on coding audits and compliance reporting.

Student Research Assistant

Academic Research Lab 📅 September 2025 - December 2025 📍 Orlando, FL

Functioned as a Student Research Assistant aiding faculty-led inquiries into health information management with an emphasis on coding precision and efficiency. Engaged in ethical data collection and rigorous analysis, supporting findings relevant to future coding training programs.

MY CAREER



- HIM/Coding Intern at University Project (6 Months)
- Student Research Assistant at Academic Research Lab (3 Months)

Communicated outcomes effectively through visual presentations improving comprehension among stakeholders.

- Supported faculty in research focusing on health information management practices.
- Assisted in data collection ensuring adherence to ethical standards.
- Produced comprehensive reports on HIPAA implications for coding methods.
- Collaborated with teams discussing findings and future training implications.
- Created visual aids enhancing communication of research results.
- Engaged in peer reviews providing constructive feedback on methodologies.

Coding Challenge Team Member

Hackathon Project 📅 March 2025 📍 Orlando, FL

Team member in a competitive challenge dedicated to creating solutions that streamline patient record requests while maintaining strict adherence to HIPAA regulations. Developed prototypes that garnered positive feedback from user testing, showcasing innovative approaches in health information management.

- Developed a prototype application streamlining patient record requests securely.
- Conducted user testing contributing to functionality enhancements based on feedback.
- Presented project outcomes garnering recognition for innovative health solutions.
- Participated in practice-focused programming sessions emphasizing coding best practices.
- Engaged in workshops highlighting technology integration within health management sectors.
- Thoroughly documented project progression via detailed reports for stakeholder reviews.

LEADERSHIP & AWARDS

- Dean's List, University of Central Florida, Fall 2025
- 1st Place, University Coding Challenge, March 2025

CERTIFICATIONS

- AHIMA Certified Coding Associate (CCA) 📅 2026
- AAPC Certified Professional Coder (CPC) 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Health Information Management Student Association, 2024 - Present
- Volunteer, Orlando Health Community Outreach Program, 2024 - Present

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST