

Kaia Ortiz

☎ (312) 555-0123 ✉ kaia.ortiz@email.com 🌐 <https://linkedin.com/in/kaiaortiz> 📍 123 Main Street, Chicago, IL 60601

JULY 21, 2026

Hiring Manager
Residential Care Solutions
Northbrook, IL

Dear Hiring Manager,

I am genuinely excited to submit my application for the Home Health Transitional Nurse Liaison role at Residential Care Solutions, an opportunity that aligns deeply with my evolving nursing career and commitment to exceptional patient care, especially during those delicate transitions that can feel like walking a tightrope between hospital and home.

With over two years of experience, I have embraced every moment in acute care settings where urgency rules, and decisions often come down to mere minutes. Navigating this high-pressure landscape has sharpened my instincts, allowing me to provide clear, compassionate communication to patients and families experiencing the unpredictability of health challenges.

I believe that real success in healthcare stems from genuine relationships. For instance, while working at CareBridge Health Services, I coordinated a particularly challenging case where effective collaboration with a multidisciplinary team turned potential chaos into a smooth discharge, ultimately ensuring the patient's swift recovery at home.

My approach blends clinical skill with heartfelt empathy, as I present educational material at the bedside in clear language, ensuring understanding amid the fog of illness. This attention to detail is evident even in the simplest tasks like arranging follow-up appointments, which is key to a successful recovery tale.

My journey has also taught me the value of continuous growth. I actively pursue opportunities to enhance my skills through ongoing education and by participating in community health initiatives. These encounters not only benefit my learning but also foster a deeper connection with the local community I serve.

I appreciate your consideration and look forward to contributing to your esteemed team.

Sincerely,

Kaia Ortiz

Kaia Ortiz