



Charlee Aguilar

Hospice Certified Nursing Assistant

☎ (814) 555-1234 ✉ charlee.aguilar@example.com

🌐 linkedin.com/in/charleeaguilar 📍 123 Maple Street, State College, PA 16801

STRENGTHS

- 🕒 **Effective Time Management**
Effectively managed multiple patient schedules, maintaining consistent appointment timelines and optimal service delivery.
- ❤️ **Compassionate Care**
Built strong, trusting relationships with patients by prioritizing empathy and active listening during interactions.
- 👥 **Collaborative Teamwork**
Worked alongside healthcare professionals to develop and refine patient care plans tailored to individual needs.
- 📝 **Proficient In Documentation**
Skilled at accurately recording patient care activities in EMR systems, promoting effective communication among healthcare providers.
- 🔄 **Adaptability**
Successfully adapted to fluctuating demands of patient care needs, ensuring responsiveness in various home health environments.

SKILLS

Patient Care

Electronic Medical Records (EMR)

Communication

Time Management

Team Collaboration

Hygiene Protocols Care Planning

Emotional Support Documentation

Professional Development

Health Regulations

Safety Standards

SUMMARY

Dedicated and compassionate Certified Nursing Assistant specializing in providing exceptional patient care within hospice settings. Comfortable collaborating with healthcare teams to enact individualized care plans, ensuring each patient's dignity and comfort are prioritized. Skilled in managing multiple patients while documenting medical records accurately and adhering to safety protocols. Committed to furthering personal knowledge and techniques through continual professional development. Eager to contribute positively to a dedicated team focused on delivering the highest quality of home health services.

EDUCATION

Certified Nursing Assistant

State College Community College 🎓 GPA: 3.8 📅 2026 📍 State College, PA

Coursework: Patient Care, Medical Ethics, Communication Skills, Infection Control

TECHNICAL SKILLS

- **Communication Tools:** Tablets, Mobile Phones, Videoconferencing Software
- **Patient Management Systems:** Electronic Health Records, Patient Scheduling Software, Telehealth Services
- **Medical Equipment Proficiency:** Vital Sign Monitors, Oxygen Equipment, Basic Resuscitation Kits
- **Health Information Compliance:** HIPAA Compliance, Infection Control Policies, Safety Standards
- **Diagnostic Tools:** Assessment Scales, Pain Management Tools, Screening Questionnaires
- **Training Programs:** New Employee Orientation, Safety Training Workshops, Continuing Education Courses
- **Care Coordination:** Multidisciplinary Case Review, Patient Follow-up Procedures, Communicative Strategies
- **Volunteering Experience:** Community Service Events, Health Awareness Campaigns, Fundraising Initiatives
- **Basic Life Support:** CPR Techniques, Emergency Response Protocols, Life-threatening Condition Responses
- **Technical Skills:** EMR Systems Training, Device Troubleshooting, Health Application Usage

EXPERIENCE

Certified Nursing Assistant

University Research Lab 📅 January 2024 - Present 📍 State College, PA

Manages personalized patient care plans in collaboration with multidisciplinary healthcare providers while emphasizing comfort and dignity. Supports efficiency through accurate electronic medical records documentation and proactive communication with team members.

- Executed personalized care strategies based on examinations with healthcare professionals, enhancing overall patient satisfaction.
- Assisted patients with daily living tasks to promote their independence, dignity, and emotional well-being.
- Documented all patient interactions and treatments promptly using EMR systems, allowing for seamless transitions of care.
- Handled time-sensitive requirements to ensure timely visits without compromising quality, demonstrating effective organizational skills.
- Engaged in training and practice improvement sessions focused on best practices within hospice care for ongoing professional growth.
- Fostered personalized and empathetic relationships with patients and families to support both emotional and physical needs.

Patient Advocacy

Monitoring Patients

Problem Solving

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Certified Nursing Assistant at University Research Lab (2.5 Years)

● Healthcare Assistant at Student Innovation Lab (1.2 Years)

Healthcare Assistant

Student Innovation Lab 📅 September 2022 - December 2023 📍 State College, PA

Supported hands-on patient care initiatives under the guidance of professionals in an academic setting while integrating theoretical concepts into practice, thus improving the understanding of real-world applications.

- Contributed actively to a patient care team responsible for ensuring compliance with safety and sanitation guidelines while providing hands-on assistance.
- Participated in practical scenarios that bolstered interpersonal communication with patients, addressing concerns and fostering trust.
- Helped maintain a hygienic environment by adhering strictly to industry infection control standards, assuring patient safety.
- Facilitated collaborative case studies which enriched interactions about dynamic challenges faced within hospice environments.
- Demonstrated flexibility and dedication by adjusting services to meet the individual needs of patients.
- Enhanced ability to record and relay information relevant to ongoing medical assessments through methodical documentation.

LEADERSHIP & AWARDS

- Dean's List, State College Community College, 2024
- Excellence in Patient Care Award, Student Innovation Lab, 2023

CERTIFICATIONS

- Certified Nursing Assistant (CNA) 📅 2026
- CPR and First Aid Certification 📅 2025

PROFESSIONAL AFFILIATIONS

- Member, State College Nursing Association
- Volunteer, Local Hospice Organization

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST