




Samara Beard

Information Technology Intern


Contact

 **Address**
123 Elm St, Columbus, OH 43215

 **Phone**
(614) 555-0123

 **Email**
samara.beard@example.com

 **LinkedIn**
linkedin.com/in/samara-beard

 **Website**
samarabeard.com

JUNE 10, 2026

Hiring Manager
TechWave Innovations
Cleveland, OH

Dear Hiring Manager,

I am eager to apply for the Information Technology Intern position at TechWave Innovations, where my results-driven mindset and passion for technology to cause transformations can truly shine. With two years of experience in end-user support, I have made sure to resolve problems quickly while enhancing satisfaction for users.

At TechSphere Solutions, I've tackled numerous issues effectively, joining diverse teams to implement upgrades. Learning about software support has been both enlightening and challenging, especially when I faced complex client requests. These real-world experiences have shaped my approach, blending technical know-how with customer service.

My background incorporates proficiency with both Windows and Mac operating systems, facilitating seamless troubleshooting. Each day, I strive to install, maintain, and document IT solutions, which has strengthened my organizational abilities. The thrill of solving real problems drives me daily.

Now, as I pursue my Bachelor of Science in Computer Science at Ohio State University, I feel ready to contribute to TechWave Innovations. This role signifies a chance to grow, learn more, and work with professionals in the field. Joining your company excites me, as I believe my approach to technology aligns with your goals.

I look forward to discussing how my experiences and skills can add value at TechWave Innovations. I can't wait to explore this opportunity. Thank you for considering my application.

Best regards

Samara Beard

Samara Beard