

Alexei Alvarez

Instrumentation & Controls Designer Co-op

Contact

 **Address**
Chicago, IL 60616

 **Phone**
(312) 555-1234

 **Email**
alexei.alvarez@example.com

 **LinkedIn**
<https://linkedin.com/in/alexei-alvarez>

 **Website**
alexeialvarez.com

AUGUST 20, 2026

Hiring Manager
BSI Engineering
Oak Brook, IL

Dear Hiring Manager,

With palpable excitement, I present my candidacy for the Instrumentation & Controls Designer Co-op position at BSI Engineering, as your commitment to cultivating future experts in automation truly resonates with my aspirations and experiences in this dynamic field.

Throughout my academic tenure, I've engaged in various projects that have sparked a profound interest in PLC and DCS applications. Collaborating with peers, I crafted AutoCAD drawings that underscore my growing proficiency, while juggling multiple tasks simultaneously—a skill I thrive on, even in stressful situations.

Participating in research initiatives shaped my understanding of instrumentation principles and provided invaluable insights. During these endeavors, I connected with mentors who offered guidance, nurturing both my technical prowess and interpersonal skills amidst the intensity of high-stakes projects.

Acknowledging the significance of effective communication, I've been actively involved in peer reviews, ensuring designs meet rigorous standards while enhancing clarity and collaboration, which I find essential in any engineering role. I perceive feedback as a tool for growth, enabling me to refine my contributions and adapt swiftly.

While I approach challenges with enthusiasm, there are moments of uncertainty—times when I question my abilities. Yet, such self-reflection serves as a catalyst, compelling me to delve deeper, and seek out further learning opportunities that sharpen my skill set and bolster my confidence, fostering a future ready for innovation.

Thank you for considering my application.

Sincerely,

Alexei Alvarez

Alexei Alvarez