

Levi Le

Mechanical Engineering Project Intern

📞 (419) 555-7416

✉️ levi.le@example.com

🌐 linkedin.com/example/levile

📍 Findlay, OH 45840

STRENGTHS

- ♥️ **Project documentation**
Organized scope notes, estimates, schedules, and review records during coursework, making project information easier for teammates to use.
- 🔍 **Technical review**
Reviewed drawings and design alternatives in supervised assignments. Questions raised during reviews helped teams clarify requirements early.
- 📊 **Cost awareness**
Prepared estimate exercises with stated assumptions. That practice made design tradeoffs easier to discuss during team evaluations.
- 🚧 **Safety focus**
Considered safety scenarios during infrastructure assignments. A practical review mindset brought useful questions into construction coordination discussions.
- 👥 **Collaborative learning**
Worked with classmates on schedules, presentations, and design choices. Peers valued clear notes when project decisions needed context.

SKILLS

Project support Technical analysis
Design reviews Cost estimating
Schedule planning Safety practices
Bid evaluation
Construction coordination
Project documentation
Scope development Teamwork
Engineering communication
CAD fundamentals

SUMMARY

Mechanical Engineering student pursuing supervised project support experience across infrastructure analysis, **technical design reviews**, cost estimating, schedule planning, safety activities, and project documentation. Academic assignments have built practical familiarity with scope development, bid evaluation, construction coordination, storage and logistics operations, and structured **project management phases**. Coursework and laboratory work strengthened ability to review drawings, compare design alternatives, organize technical information, document testing observations, and communicate findings with engineering teams. Strong academic performance supports disciplined learning, while experience in collaborative assignments shows dependable follow through and clear technical communication. On site work, reliable transportation, and **work related travel** align with operational project environments. Prepared to contribute thoughtful analysis, organized documentation, and steady teamwork within midstream **infrastructure operations**.

EDUCATION

Bachelor's Degree in Mechanical Engineering

University of Findlay 🎓 GPA: 4.0 📅 2027 📍 Findlay, Ohio

Coursework: Engineering design, project management, technical analysis, mechanical systems

TECHNICAL SKILLS

- **Engineering Design:** Mechanical design, technical drawings, design alternatives
- **Project Management:** Scope development, phase planning, project controls
- **Cost Analysis:** Cost estimating, cost evaluation, estimate assumptions
- **Scheduling:** Schedule planning, milestone planning, project timelines
- **Technical Reviews:** Design reviews, specification review, requirements review
- **Construction Support:** Construction coordination, field coordination, work planning
- **Safety Practices:** Safety activities, hazard review, operational safety
- **Infrastructure Operations:** Logistics operations, storage operations, infrastructure operations
- **Documentation:** Project documentation, engineering summaries, technical records
- **Communication:** Technical presentations, engineering communication, team collaboration
- **Laboratory Methods:** Prototype testing, testing observations, concept evaluation

EXPERIENCE

Mechanical Engineering Project Intern

University Engineering Project 📅 January 2026 - Present 📍 Findlay, Ohio

Supports supervised infrastructure design coursework through scope development, technical review, cost analysis, **schedule planning**, safety assessment, and organized **project documentation**. Contributes within team assignments that mirror structured engineering project phases and communicate findings for evaluation.

- Defined project scope for infrastructure coursework, clarifying deliverables and review criteria for team assignments.
- Prepared cost estimate exercises using organized assumptions, supporting practical evaluation of **design alternatives**.
- Mapped simulated project schedules, giving classmates a clearer view of phase timing and dependencies.
- Reviewed technical designs and safety scenarios, raising practical questions during supervised team discussions.
- Documented **construction coordination concepts**, connecting classroom analysis with field oriented project requirements.
- Presented engineering findings through concise summaries, helping evaluators follow design decisions and supporting evidence.

Mechanical design

Infrastructure operations

LANGUAGES

English Native

Spanish Intermediate

MY CAREER



● Mechanical Engineering
Project Intern at University
Engineering Project (8 Months)

● Engineering Design Student
Assistant at Student Engineering
Design Lab (3 Months)

Engineering Design Student Assistant

Student Engineering Design Lab 📅 September 2025 - December 2025 📍 Findlay, Ohio

Supported supervised laboratory design activities through concept development, drawing review, prototype evaluation, testing documentation, and collaborative **technical presentations**. Maintained orderly records while applying engineering analysis methods to compare mechanical design approaches.

- Developed mechanical design concepts during supervised laboratory work, translating requirements into workable alternatives.
- Reviewed drawings and **specifications**, identifying requirement details that guided later design discussions.
- Recorded prototype **testing observations**, giving classmates usable evidence for concept evaluation.
- Compared design approaches through **engineering analysis**, helping teams select practical options for presentation.
- Coordinated **project planning** with classmates, keeping laboratory tasks aligned with agreed assignment milestones.
- Maintained organized laboratory records, making **technical information** easier to locate during reviews.

PROJECTS

Midstream Storage Support Analysis 📅 2026

Analyzed storage and infrastructure scenarios through scope notes, design review records, cost estimating exercises, schedule planning, safety observations, and concise project documentation.

Mechanical Prototype Evaluation 📅 2025

Compared supervised mechanical design concepts through drawing review, testing observations, engineering analysis, and organized findings prepared for collaborative technical presentations.

LEADERSHIP & AWARDS

- Engineering Academic Achievement Award, 2026
- Dean's List Recognition, 2025
- Engineering Student Association contributor, 2026

CERTIFICATIONS

- Engineering Project Management Foundations 📅 2026
- CAD Design Fundamentals 📅 2026

PROFESSIONAL AFFILIATIONS

- Engineering Student Association Member, 2026
- Mechanical Design Study Group Participant, 2026

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST