

Grayson Wagner

Inventory Specialist

(615) 555-0123 grayson.wagner@example.com linkedin.com/in/graysonwagner Nashville, TN 37211

STRENGTHS

- Attention to Detail**
Exceptional ability to notice inconsistencies in inventory and ensure accurate stock levels.
- Customer Engagement**
Built strong relationships with customers and earned their trust through informed conversations.
- Strong Team Player**
Actively collaborated with colleagues which helped cultivate a supportive workplace atmosphere.
- Knowledge of Animal Care**
Demonstrated extensive knowledge in pet handling and welfare through practical application.
- Problem-solving Skills**
Addressed operational challenges with effective solutions increasing workflow efficiency.

SKILLS

Inventory Management	
Customer Service	Animal Care
Team Collaboration	
Safety Compliance	
Problem Solving	

LANGUAGES

English	Native
Spanish	Intermediate

SUMMARY

Detail-oriented Inventory Specialist with over a year of experience in animal care and retail operations. Capable of managing inventory processes, ensuring accuracy, and delivering exceptional customer service in fast-paced environments. Strong organizational skills enable efficient operational execution along with a commitment to safety compliance. Experienced in caring for various companion animals and adept at supporting team dynamics to foster a collaborative atmosphere. Eager to contribute skills effectively and create positive outcomes for both customers and the organization.

EDUCATION

High School Diploma
Nashville High School 🎓 GPA: NA 📅 2024 📍 Nashville, TN
Coursework: General Education, Biology, Mathematics, Animal Care

TECHNICAL SKILLS

- Software Tools:** Microsoft Office, Google Workspace, POS Systems
- Communication Tools:** Slack, Zoom, Email
- Inventory Software:** Fishbowl, QuickBooks, TradeGecko
- Safety Protocols:** OSHA Standards, Health Guidelines, Company Policies
- Customer Relationship Management:** Zoho CRM, Salesforce, HubSpot
- Training Programs:** Job Shadowing, Online Webinars, In-person Workshops
- Animal Welfare Practices:** Basic Nutrition, Toy Safety, Proper Handling
- Retail Operations:** Merchandising, Customer Service, Stock Control

EXPERIENCE

- Inventory Associate**
Pet Supplies Plus 📅 June 2025 - Present 📍 Franklin, TN
- Overseen daily tasks primarily focused on Ship-from-Store and Omni Channel processes while maintaining inventory integrity and fulfilling orders promptly. Ensured smooth merchandise receiving and stocking processes, maintaining an orderly environment and high customer satisfaction levels.
- Facilitate daily operational activities ensuring accurate order fulfillment and inventory management.
 - Engage customers by providing informative and friendly assistance, enhancing overall shopping experience.
 - Implement safety protocols and adherence to compliance measures for a clean work environment.
 - Conduct comprehensive quarterly audits reconciling discrepancies, suggesting improvements as necessary.
 - Collaborate closely with team members, fostering a positive culture that boosts operational efficiency.
- Animal Care Associate**
PetSmart 📅 January 2025 - May 2025 📍 Chattanooga, TN
- Supported day-to-day operations related to animal care while promoting positive customer interactions and education regarding pet husbandry and welfare. Worked diligently to maintain an engaging in-store environment while ensuring product availability and proper facility standards.
- Assisted in the maintenance of diverse companion animals, following all established husbandry practices.
 - Educated clients on animal care needs, reinforcing positive relationships and improving nutrient sales inside store.

MY CAREER



- Inventory Associate at Pet Supplies Plus (1.2 Years)
- Animal Care Associate at PetSmart (4 Months)

- Executed daily tasks linked with inventory management, merchandising, and product presentation, contributing to smooth store operations.
- Participated actively in training sessions completing the required PetSmart Animal Care Certification.
- Maintained cleanliness and safety in the workspace aligning with company policies.

LEADERSHIP & AWARDS

- Employee of the Month for outstanding performance in customer service and inventory management (2025)
- Completed PetSmart Animal Care Certification showing dedication towards animal welfare (2025)

CERTIFICATIONS

- PetSmart Animal Care Certification 📅 2025
- First Aid for Pets Certification 📅 2026

PROFESSIONAL AFFILIATIONS

- Member of the National Association of Professional Pet Sitters
- Volunteer at local animal shelters, providing care and educational outreach

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST