

King Wilkinson

(312) 555-1234

king.wilkinson@example.com

linkedin.com/in/kingwilkinson

123 Main St, Chicago, IL 60601

JULY 03, 2026

Hiring Manager
Selby & Co.
Wadsworth, IL

Dear Hiring Manager,

I am excited to express interest in the Investment Banking Associate position at Selby & Co. I believe this role perfectly matches my skills and background, merging my analytical expertise with my fervor for financial markets.

In my current capacity with Greenfield Advisors, I have supported major M&A transactions since January 2024. Every project provided unique challenges, from constructing complex financial models to preparing pitch materials. Each task encouraged thoughtful collaboration between team members and clients, reinforcing my competency in this fast-paced arena.

When I supported due diligence processes, difficulties occasionally arose between stakeholders requiring immediate solutions. I adapted quickly, ensuring accurate information exchange while fostering positive working relationships. During my tenure at Summit Financial Group, I crafted presentations that simplified intricate data for clients, enhancing understanding and engagement.

My passion for finance drives my growth. This enthusiasm led me to finish my Bachelor's degree in Finance from the University of Illinois in 2021. Obtaining my FMVA certification further extended my modeling skills. Along the way, I faced obstacles, especially in managing multiple workstreams, but tackling these challenges fueled my determination to excel.

I am eager to collaborate with Selby & Co.'s professionals, addressing intricate client needs while contributing actionable insights. Your commitment to excellence resonates deeply with my personal values and work ethic.

Thank you for considering my application.

Sincerely,

King Wilkinson

King Wilkinson