

Edwin Rice

Investment Banking Vice President

(713) 555-1234

✉ edwin.rice@example.com

🌐 linkedin.com/in/edwinrice

📍 123 Main St, Houston, TX 77001

JULY 03, 2026

MediFinance Advisors
Healthcare
Austin, TX

Dear Hiring Manager,

I am excited to submit my application for the Investment Banking Vice President role at MediFinance Advisors, a position that resonates deeply with my journey in the financial sector, catalyzing outcomes that exceed expectations through strategic precision and pertinent analysis, resulting in meaningful contributions to both clients and the organization alike.

At Capital Markets Group, I directed financial models for high-stakes M&A dealings, demonstrating how persistence yields substantial results, not only enhancing client presentations but also building lasting relationships that drive enduring success, underscoring my commitment to excellence in the healthcare domain.

During my tenure, I collaborated closely with teams, executing comprehensive due diligence processes which ultimately safeguarded our clients' interests, proving that teamwork is vital in surpassing the ordinary, while I also mentored junior associates, sharing insights and growing a culture of learning and support within the firm.

Unquestionably, my experiences have afforded me a robust insight into the nuances of investment banking dynamics and have perpetuated a desire to mentor, lead, and innovate within a high-performing environment, values that harmonize with MediFinance Advisors' mission and commitments.

I look forward to the opportunity to discuss further how my expertise aligns with your needs.

Thanks,

Edwin Rice

Edwin Rice