

Elena Klein

IV Pharmacy Technician

(703) 555-1234 ✉ elena.klein@email.com

🌐 [linkedin.com/in/elenaklein](https://www.linkedin.com/in/elenaklein) 📍 123 Maple Street, Springfield, VA 22150



JULY 11, 2026

Hiring Manager
Actalent
Chantilly, VA

Dear Hiring Manager

I am excited to submit my application for the IV Pharmacy Technician position at Actalent, as this opportunity strongly aligns with my practical experience, skills, and fervor for delivering exceptional care through meticulous pharmaceutical practices.

Utilizing my extensive experience, I have actively engaged in the preparation of IV solutions while consistently adhering to the already stringent USP-797 standards. My meticulous management of equipment and supplies drove efficiency and promoted the highest safety measures, underlining a commitment to excellence that mirrors Actalent's mission to provide safe, effective, and reliable healthcare solutions.

Actually, a few months back, while working on a university project, I faced hurdles when setting up sterile compounding processes that fully met safety expectations; however, collaborating with my team to refine operations ended up enhancing not just our compliance rates but truly instilling a shared sense of accomplishment.

Moreover, I have a structured grasp of environmental monitoring and product verification techniques. My track record reveals a keen ability to communicate critical information with colleagues, ensuring everyone operates on the same page. This skill, along with a proactive stance in inventory management, allows me to maintain effective pharmacy practices that contribute directly to patient safety.

Joining a dedicated team at Actalent thrills me, as I thrive in collaborative environments that bring minds together. I want to contribute to the comprehensive care that your organization is known for while continually expanding my professional horizons. Your company promotes innovation, and I look forward to being part of that narrative.

Thank you for your consideration.

Sincerely,

Elena Klein

Elena Klein