

# Elena Klein

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123 Maple Street, Springfield, VA 22150

## SUMMARY

Dedicated IV Pharmacy Technician with over two years of experience working in sterile compounding and pharmacy operations. Expertise includes preparing IV medications while strictly following USP 797 compliance measures and maintaining regulatory requirements. Strengths lie in effective communication and collaboration, enhancing workflow efficiency within multidisciplinary teams. Proficient at ensuring safety protocols are upheld in pharmaceutical settings to deliver high-quality services. Passionate about supporting pharmaceutical advancements and committed to ongoing learning in the ever-evolving field of pharmacy operations.

## EDUCATION

### Bachelor's Degree in Pharmaceutical Sciences

2026

University of Virginia GPA: 3.8

Charlottesville, VA

**Coursework:** Pharmacy Law, Drug Regulation, Sterile Compounding, Pharmacology

## TECHNICAL SKILLS

- **Compounding Techniques:** IV Preparation, Sanitation, Quality Control
- **Pharma Inventory Systems:** Stock Management, Purchase Orders, Inventory Software
- **Industry Regulations:** USP 797, State Pharmacy Laws, Safety Practices
- **Communication Tools:** Email, Team Meetings, Reporting Software
- **Training Methods:** Mentorship Programs, Workshops, Peer Reviews
- **Inventory Tracking Systems:** Spreadsheet Tools, Database Management, Audit Logs
- **Analytical Skills:** Quality Assessment, Problem Diagnosis, Technical Evaluations
- **Safety Protocols:** Disinfection Protocols, Hazard Assessments, Workspace Cleanliness
- **Health Informatics:** Pharmacological databases, EHR systems, Patient Records Management
- **Operational Best Practices:** Workflow Optimization, Performance Metrics, Continuous Improvement

## SKILLS

- Sterile Compounding
- Inventory Management
- Regulatory Compliance
- Environmental Monitoring
- Team Collaboration
- Communication Skills
- USP 797 Standards
- Drug Safety Checking
- Quality Assurance
- Record Maintenance
- Purchasing Processes
- Collaboration Techniques
- Sanitation Practices
- Pharmacy Operations Optimization
- Clean Room Experience
- Hands-on Preparation

## EXPERIENCE

### IV Pharmacy Technician

January 2025 - Present

University Project

Remote

Focus on performing sterile compounding in a supervised pharmacy setting, ensuring compliance with health regulations and safety standards. Engage in multiple collaborative projects aimed at optimizing pharmacy practices.

- Conducted sterile mixing of IV solutions, adhering to USP guidelines to maintain safety and quality.
- Worked closely with fellow technicians to develop and implement best practices for pharmacy operations, enhancing compliance and reducing errors.
- Managed comprehensive drug inventory processes that included tracking, purchasing, and meticulous record-keeping.
- Participated in rigorous environmental monitoring efforts, supporting a clean working environment.
- Engaged in training sessions focused on enhancing sterile techniques and safety protocols to elevate team performance.
- Documented each compounding procedure thoroughly, aligning meticulously with current regulatory standards.

### Pharmacy Technician Intern

June 2024 - December 2024

Academic Research

Alexandria, VA

Gained valuable hands-on experience as a pharmacy technician intern, focusing on disinfecting environments and adhering to strict pharmacy protocols involved in compounding preparation. Developed robust skills through active participation in pharmacy operations.

- Assisted in mixing IV solutions, gaining practical experience by rigorously following compounding protocols.
- Supported maintenance of clean room conditions, ensuring adherence to industry cleanliness standards during every shift.
- Conducted quality assurance checks for drug inventories, verifying lot numbers and expiration dates to assure patient safety.
- Facilitated training for newcomers regarding sterile compounding methods and safety measures, helping instill a culture of high standards.
- Contributed insights during team meetings addressing improvement areas resulting from project analysis in pharmacy compounding.

- Honed communication abilities by consistently engaging with healthcare professionals and fellow interns regarding various procedural matters.

## LEADERSHIP & AWARDS

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- Dean's List, University of Virginia (2024)
- Recipient of the Pharmacy Student Award for Excellence in Compounding (2025)

## CERTIFICATIONS

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- Virginia State Pharmacy Technician License 📅 2025
- Certification in Sterile Compounding Techniques 📅 2025

## PROFESSIONAL AFFILIATIONS

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- Member, Pharmacy Student Association (2023 – Present)
- Volunteer, Health Awareness Campaigns, University of Virginia (2023 – Present)

## LANGUAGES

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- English (Native)
- Spanish (Intermediate)

## ADDITIONAL INFORMATION

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**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

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AVAILABLE ON REQUEST