

# Elena Klein

## IV Pharmacy Technician

📞 (703) 555-1234

✉️ elena.klein@email.com

🌐 linkedin.com/in/elenaklein

📍 123 Maple Street, Springfield, VA 22150

### STRENGTHS

- ✓ **Attention to Detail**  
Ensured every IV solution met exact specifications and safety protocols tailored to patient needs.
- 👥 **Team Collaboration**  
Fostered strong relationships within diverse pharmacy teams, leading to shared learning outcomes and refined workflows.
- 💡 **Problem Solving**  
Quickly addressed discrepancies in mixed formulations, improving response time and minimizing waste due to rework.
- 💬 **Effective Communication**  
Regularly updated team members and supervisors on critical inventory issues, fostering transparency throughout pharmacy processes.
- 🔄 **Adaptability**  
Adjusted work approaches based on evolving pharmacy standards and regulations, showing readiness for change.

### SKILLS

Sterile Compounding  
Inventory Management  
Regulatory Compliance  
Environmental Monitoring  
Team Collaboration  
Communication Skills  
USP 797 Standards  
Drug Safety Checking  
Quality Assurance  
Record Maintenance  
Purchasing Processes  
Collaboration Techniques  
Sanitation Practices

### SUMMARY

Dedicated IV Pharmacy Technician with over two years of experience working in sterile compounding and pharmacy operations. Expertise includes preparing IV medications while strictly following USP 797 compliance measures and maintaining regulatory requirements. Strengths lie in effective communication and collaboration, enhancing workflow efficiency within multidisciplinary teams. Proficient at ensuring safety protocols are upheld in pharmaceutical settings to deliver high-quality services. Passionate about supporting pharmaceutical advancements and committed to ongoing learning in the ever-evolving field of pharmacy operations.

### EDUCATION

#### Bachelor's Degree in Pharmaceutical Sciences

University of Virginia 🎓 GPA: 3.8 📅 2026 📍 Charlottesville, VA

**Coursework:** Pharmacy Law, Drug Regulation, Sterile Compounding, Pharmacology

### TECHNICAL SKILLS

- **Compounding Techniques:** IV Preparation, Sanitation, Quality Control
- **Pharma Inventory Systems:** Stock Management, Purchase Orders, Inventory Software
- **Industry Regulations:** USP 797, State Pharmacy Laws, Safety Practices
- **Communication Tools:** Email, Team Meetings, Reporting Software
- **Training Methods:** Mentorship Programs, Workshops, Peer Reviews
- **Inventory Tracking Systems:** Spreadsheet Tools, Database Management, Audit Logs
- **Analytical Skills:** Quality Assessment, Problem Diagnosis, Technical Evaluations
- **Safety Protocols:** Disinfection Protocols, Hazard Assessments, Workspace Cleanliness
- **Health Informatics:** Pharmacological databases, EHR systems, Patient Records Management
- **Operational Best Practices:** Workflow Optimization, Performance Metrics, Continuous Improvement

### EXPERIENCE

#### IV Pharmacy Technician

University Project 📅 January 2025 - Present 📍 Remote

Focus on performing sterile compounding in a supervised pharmacy setting, ensuring compliance with health regulations and safety standards. Engage in multiple collaborative projects aimed at optimizing pharmacy practices.

- Conducted sterile mixing of IV solutions, adhering to USP guidelines to maintain safety and quality.
- Worked closely with fellow technicians to develop and implement best practices for pharmacy operations, enhancing compliance and reducing errors.
- Managed comprehensive drug inventory processes that included tracking, purchasing, and meticulous record-keeping.
- Participated in rigorous environmental monitoring efforts, supporting a clean working environment.
- Engaged in training sessions focused on enhancing sterile techniques and safety protocols to elevate team performance.
- Documented each compounding procedure thoroughly, aligning meticulously with current regulatory standards.

#### Pharmacy Technician Intern

Academic Research 📅 June 2024 - December 2024 📍 Alexandria, VA

Gained valuable hands-on experience as a pharmacy technician intern, focusing on disinfecting environments and adhering to strict pharmacy protocols involved in compounding preparation. Developed robust skills through active participation in pharmacy operations.

## Pharmacy Operations Optimization

Clean Room Experience

Hands-on Preparation

## LANGUAGES

English Native

Spanish Intermediate

## MY CAREER



● IV Pharmacy Technician at University Project (1.5 Years)

● Pharmacy Technician Intern at Academic Research (6 Months)

- Assisted in mixing IV solutions, gaining practical experience by rigorously following compounding protocols.
- Supported maintenance of clean room conditions, ensuring adherence to industry cleanliness standards during every shift.
- Conducted quality assurance checks for drug inventories, verifying lot numbers and expiration dates to assure patient safety.
- Facilitated training for newcomers regarding sterile compounding methods and safety measures, helping instill a culture of high standards.
- Contributed insights during team meetings addressing improvement areas resulting from project analysis in pharmacy compounding.
- Honed communication abilities by consistently engaging with healthcare professionals and fellow interns regarding various procedural matters.

## LEADERSHIP & AWARDS

- Dean's List, University of Virginia (2024)
- Recipient of the Pharmacy Student Award for Excellence in Compounding (2025)

## CERTIFICATIONS

- Virginia State Pharmacy Technician License 📅 2025
- Certification in Sterile Compounding Techniques 📅 2025

## PROFESSIONAL AFFILIATIONS

- Member, Pharmacy Student Association (2023 – Present)
- Volunteer, Health Awareness Campaigns, University of Virginia (2023 – Present)

## ADDITIONAL INFORMATION

**Work Status** : Authorized to work in United States. No sponsorship required.

## REFERENCES

AVAILABLE ON REQUEST