

Charlotte Owens

Lab Assistant

☎ (319) 555-0123

✉ charlotte.owens@email.com

🌐 <https://linkedin.com/in/charlotteowens>

📍 1234 Maple Street, Anytown, IA 52240

JULY 20, 2026

Hiring Manager
ImpactLab Solutions
Cedar Rapids, IA

Dear Hiring Manager,

I am thrilled to apply for the Lab Assistant position at ImpactLab Solutions. This role aligns perfectly with my growing skills and unwavering commitment to improving community health through precision.

At my recent University Project, I effectively prepared blood samples, ensuring tight compliance with established protocols, which directly contributed to enhancing laboratory accuracy and efficiency.

During my time assisting Bench Technicians, I built close collaborations with a focus on total product delivery, maintaining a sharp eye for quality control while actively participating in operational meetings.

My experience as a Research Assistant allowed me to engage in analyzing data meticulously, presenting findings with clarity to faculty, which further honed my communication skills and boosted teamwork.

I believe that every detail matters, especially when lives are involved. Being detail-oriented and a team player, I always strive for improvement and seek to propel laboratory outcomes to new heights.

Looking forward to contributing to ImpactLab Solutions.

Thanks,

Charlotte Owens

Charlotte Owens