

Vera Hansen

Medical Assistant

📞 (605) 555-0123 ✉ vera.hansen@email.com 🌐 <https://linkedin.com/in/verahansen>

📍 123 Health St, Rapid City, SD 57701

JULY 08, 2026

HealthFirst Medical Group
LPN or Medical Assistant Primary Care
Custer, SD

Dear Hiring Manager,

I am thrilled to apply for the Medical Assistant position at HealthFirst Medical Group because this role aligns impeccably with my commitment to providing outstanding healthcare while nurturing and caring for patients in a collaborative environment.

Eager to contribute, I have developed a solid foundation in patient care over two-plus years, having performed essential clinical tasks such as conducting vital signs and assisting with various procedures, showcasing my ability to support healthcare professionals effectively.

At Student Innovation Lab, I coordinated tasks meticulously while learning invaluable skills, enhancing both patient experiences and operational workflows; this experience sharpened my capabilities in direct care and team collaboration.

I bring a strong communication skill set, which I further honed at University Health Clinic as a Clinical Assistant; collaborating with nursing staff while managing administrative duties allowed me to create a patient-centered atmosphere, addressing inquiries efficiently.

Passion fuels my work; witnessing positive outcomes is tremendously rewarding, and I am excited about the opportunity to foster better health outcomes with the esteemed team at HealthFirst Medical Group.

Sincerely,

Thanks,

Vera Hansen

Vera Hansen