



Ethan Johnson

Medical Assistant

Contact

Address
123 Main St, Springfield, IL 62701

Phone
(217) 555-0123

Email
ethan.johnson@example.com

LinkedIn
linkedin.com/in/ethanjohnson

Website
ethanjohnson.com

JUNE 05, 2026

Hiring Manager
Healthwise Clinic
Chicago, IL

Dear Hiring Manager,

I am excited to apply for the Medical Assistant role at Healthwise Clinic. This opportunity aligns seamlessly with my growing skills and dedication. As a devoted medical assistant, my experience at Healthy Life Medical Center has refined my abilities in patient care, while my internship at Springfield Community Hospital showcased my proficiency in assisting healthcare providers.

Working in busy environments has taught me the importance of adaptability. I support physicians by managing patient flow and ensuring necessary equipment is ready. My responsibilities include preparing exam rooms and engaging patients with empathy. I have a knack for making people feel comfortable, even when they may feel anxious.

One moment that stands out was when I helped a young patient who was frightened during her visit. I took time to talk with her, explaining what would happen next. Her smile reaffirmed my passion. I believe that every interaction impacts patient trust and healing.

Your clinic's commitment to high standards speaks to my professional values. I embrace continuous learning, seeking certifications and honing my skills to provide effective support. With my Basic Life Support certification and strong background in electronic health records, I am poised to contribute meaningfully.

I greatly admire Healthwise Clinic's mission. It resonates deeply with my passion for improving patient experiences. I am eager to bring my determination and personal touch to your dynamic health team.

Thank you for considering my application.

Sincerely,

Ethan Johnson

Ethan Johnson