

Alina Holloway

☎ (505) 555-1234 ✉ alina.holloway@example.com 🌐 <https://linkedin.com/in/alina-holloway>

📍 1234 Elm Street, Albuquerque, NM 87101

JULY 15, 2026

Hiring Manager
HealthTech Solutions
Albuquerque, NM

Dear Hiring Manager,

I am thrilled to apply for the Medical Coding Intern position at HealthTech Solutions, a role which harmonizes seamlessly with my burgeoning abilities and sincere passion for medical coding practices, especially in contributing positively to healthcare accessibility and equity.

Understanding the demands of this role, where accurate coding is not a mere requirement but a cornerstone for optimal healthcare delivery, I recognize how this position can cultivate my professional growth while supporting HealthTech's mission of enhancing community engagement through innovative solutions.

During my current internship project, I have actively engaged in the meticulous review of medical records for Evaluation and Management (E&M) levels, meticulously confirming every CPT code assignment which has broadened my skills while identifying the nuances of coding protocols, and I understand this duty is pivotal for successful claims submissions.

Occasionally, I did struggle with comprehending the various compliance standards; however, through collaboration with colleagues and continuous feedback, I grew adept at resolving coding discrepancies while ensuring legal adherence, demonstrating my commitment towards professional excellence.

My experience coupled with a strong dedication to confidentiality and meticulous maintenance of sensitive health information underscores my readiness for this opportunity, as I aspire to be a contributing part of a team that strives for healthcare equity and improved service delivery.

I appreciate your consideration,

Sincerely,

Alina Holloway

Alina Holloway