



Autumn Wise

Pharmacy Technician

📞 (704) 555-0123 ✉️ autumn.wise@email.com

🌐 linkedin.com/in/autumn-wise 📍 Charlotte, NC 28202

STRENGTHS

- 👍 **Customer Service**
Consistently provided positive experiences that encouraged return visits and built trust.
- 👥 **Team Collaboration**
Fostered strong relationships among team members, leading to improved workflow dynamics.
- ✅ **Attention to Detail**
Prioritized accuracy in medication dispensing, earning respect from colleagues and patients alike.
- 💡 **Problem Solving**
Quickly addressed patient concerns, reinforcing confidence in our healthcare services.
- 📦 **Inventory Management**
Implemented checks that optimally maintained stock levels, minimizing drug shortages or excess.

SKILLS

Medication Dispensing	
Inventory Management	
Patient Interaction	Record Keeping
Customer Service	
HIPAA Compliance	

LANGUAGES

English	Native
Spanish	Intermediate

SUMMARY

Driven and detail-oriented Pharmacy Technician with practical experience in medication management and customer service gained through internships. Strong communication skills contribute to a collaborative approach in healthcare settings, ensuring patient needs are met effectively. Skilled in accurately filling prescriptions, managing inventory, and upholding confidentiality with adherence to HIPAA regulations. Eager to join a dedicated team at HealthFirst Pharmacy that is committed to exceptional healthcare services. Excited about the opportunity for continuous professional development within a supportive environment focused on delivering quality patient care.

EDUCATION

Associate of Applied Science in Pharmacy Technology

Central Piedmont Community College 🎓 GPA: 3.8 📅 2026 📍 Charlotte, NC

Coursework: *Pharmaceutical Calculations, Medication Dispensing, Pharmacy Management, Patient Care Practices*

TECHNICAL SKILLS

- **Pharmacy Software:** Rx30, QS/1, PioneerRx
- **Inventory Management Systems:** Cimarron, Mediware, Kirby Lester
- **Communication Tools:** Microsoft Teams, Email, Phone
- **Safety Protocols:** OSHA Guidelines, Federal Regulations, State Laws
- **Customer Service Skills:** Conflict Resolution, Empathy Training, Active Listening
- **Record Keeping Standards:** HIPAA, FDA Regulations, Company Policies
- **Medication Handling Procedures:** Compounding Basics, Packaging Processes, Labeling Requirements
- **Patient Care Techniques:** Assessment Skills, Communication Methods, Education Strategies
- **Quality Control Measures:** Checklist Implementation, Staff Training, Auditing Processes
- **Professional Development:** Certifications, Workshops, Conferences

EXPERIENCE

Pharmacy Technician Intern

HealthSync Pharmacy 📅 June 2025 - Present 📍 Greensboro, NC

- Supports pharmacy operations by assisting pharmacists and enhancing workflow efficiencies. Engaged in various pharmacy activities aimed at improving patient care and operational effectiveness.
- Facilitated accurate prescription filling while ensuring strict safety compliance, reducing errors significantly.
 - Developed strong knowledge of medication inventory systems, promoting effective storage protocols.
 - Input and maintained patient information consistently in the pharmacy database, paving the way for improved record accuracy.
 - Participated in packaging medications, focusing on quality assurance aligned with best practices.
 - Collaborated closely with healthcare providers, creating a more cohesive care environment for patients.
 - Delivered outstanding customer service, addressing medication inquiries and reinforcing trust with patients.

Pharmacy Technician Intern

CarePlus Pharmacy 📅 September 2024 - May 2025 📍 Winston-Salem, NC

MY CAREER



- Pharmacy Technician Intern at HealthSync Pharmacy (1.2 Years)
- Pharmacy Technician Intern at CarePlus Pharmacy (8 Months)

Assisted pharmacy operations through efficient support in inventory management and patient interactions. Aimed at enhancing the patient's overall experience during their visit.

- Supported accuracy in prescription processes, which contributed directly to patient satisfaction rates.
- Engaged proactively in inventory monitoring; ensured supplies were restocked timely to prevent shortages.
- Handled financial transactions with precision, contributing to the store's bottom line effectively.
- Maintained confidentiality of sensitive patient data, aligning with HIPAA requirements every step of the way.
- Contributed positively to workspace cleanliness standards, fostering a safe environment for both staff and customers.
- Attended regular team meetings, providing insights on operational enhancements that improved efficiency.

LEADERSHIP & AWARDS

- Dean's List, Central Piedmont Community College, 2024
- Pharmacy Technician Student of the Year, 2025

CERTIFICATIONS

- Certified Pharmacy Technician (CPhT) 📅 2026
- Basic Life Support (BLS) 📅 2025

PROFESSIONAL AFFILIATIONS

- Member, Pharmacy Student Association, 2024 – Present
- Volunteer, Community Health Fair, 2025

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST