

Autumn Wise

Pharmacy Technician

(704) 555-0123 autumn.wise@email.com linkedin.com/in/autumn-wise Charlotte, NC 28202

STRENGTHS

- Customer Service**
Consistently provided positive experiences that encouraged return visits and built trust.
- Team Collaboration**
Fostered strong relationships among team members, leading to improved workflow dynamics.
- Attention to Detail**
Prioritized accuracy in medication dispensing, earning respect from colleagues and patients alike.
- Problem Solving**
Quickly addressed patient concerns, reinforcing confidence in our healthcare services.
- Inventory Management**
Implemented checks that optimally maintained stock levels, minimizing drug shortages or excess.

SKILLS

<u>Medication Dispensing</u>	
<u>Inventory Management</u>	
<u>Patient Interaction</u>	<u>Record Keeping</u>
<u>Customer Service</u>	
<u>HIPAA Compliance</u>	

LANGUAGES

English	Native
Spanish	Intermediate

SUMMARY

Driven and detail-oriented Pharmacy Technician with practical experience in medication management and customer service gained through internships. Strong communication skills contribute to a collaborative approach in healthcare settings, ensuring patient needs are met effectively. Skilled in accurately filling prescriptions, managing inventory, and upholding confidentiality with adherence to HIPAA regulations. Eager to join a dedicated team at HealthFirst Pharmacy that is committed to exceptional healthcare services. Excited about the opportunity for continuous professional development within a supportive environment focused on delivering quality patient care.

EDUCATION

Associate of Applied Science in Pharmacy Technology
Central Piedmont Community College GPA: 3.8 2026 Charlotte, NC
Coursework: Pharmaceutical Calculations, Medication Dispensing, Pharmacy Management, Patient Care Practices

TECHNICAL SKILLS

- Pharmacy Software:** Rx30, QS/1, PioneerRx
- Inventory Management Systems:** Cimarron, Mediware, Kirby Lester
- Communication Tools:** Microsoft Teams, Email, Phone
- Safety Protocols:** OSHA Guidelines, Federal Regulations, State Laws
- Customer Service Skills:** Conflict Resolution, Empathy Training, Active Listening
- Record Keeping Standards:** HIPAA, FDA Regulations, Company Policies
- Medication Handling Procedures:** Compounding Basics, Packaging Processes, Labeling Requirements
- Patient Care Techniques:** Assessment Skills, Communication Methods, Education Strategies
- Quality Control Measures:** Checklist Implementation, Staff Training, Auditing Processes
- Professional Development:** Certifications, Workshops, Conferences

EXPERIENCE

Pharmacy Technician Intern
HealthSync Pharmacy June 2025 - Present Greensboro, NC
Supports pharmacy operations by assisting pharmacists and enhancing workflow efficiencies. Engaged in various pharmacy activities aimed at improving patient care and operational effectiveness.

- Facilitated accurate prescription filling while ensuring strict safety compliance, reducing errors significantly.
- Developed strong knowledge of medication inventory systems, promoting effective storage protocols.
- Input and maintained patient information consistently in the pharmacy database, paving the way for improved record accuracy.
- Participated in packaging medications, focusing on quality assurance aligned with best practices.
- Collaborated closely with healthcare providers, creating a more cohesive care environment for patients.
- Delivered outstanding customer service, addressing medication inquiries and reinforcing trust with patients.

Pharmacy Technician Intern
CarePlus Pharmacy September 2024 - May 2025 Winston-Salem, NC
Assisted pharmacy operations through efficient support in inventory management and patient interactions. Aimed at enhancing the patient's overall experience during their visit.

MY CAREER



- Pharmacy Technician Intern at HealthSync Pharmacy (1.2 Years)
- Pharmacy Technician Intern at CarePlus Pharmacy (8 Months)

- Supported accuracy in prescription processes, which contributed directly to patient satisfaction rates.
- Engaged proactively in inventory monitoring; ensured supplies were restocked timely to prevent shortages.
- Handled financial transactions with precision, contributing to the store's bottom line effectively.
- Maintained confidentiality of sensitive patient data, aligning with HIPAA requirements every step of the way.
- Contributed positively to workspace cleanliness standards, fostering a safe environment for both staff and customers.
- Attended regular team meetings, providing insights on operational enhancements that improved efficiency.

LEADERSHIP & AWARDS

- Dean's List, Central Piedmont Community College, 2024
- Pharmacy Technician Student of the Year, 2025

CERTIFICATIONS

- Certified Pharmacy Technician (CPhT) 📅 2026
- Basic Life Support (BLS) 📅 2025

PROFESSIONAL AFFILIATIONS

- Member, Pharmacy Student Association, 2024 – Present
- Volunteer, Community Health Fair, 2025

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST