

Josephine Horton

Pharmacy Technician

📞 (404) 555-1234 ✉ josephine.horton@email.com 🌐 linkedin.com/in/josephinehorton 📍 123 Main St, Atlanta, GA 30301

SUMMARY

Dedicated pharmacy technician with over two years of experience in hospital settings. Excels at medication preparation and compounding under pharmacist supervision, ensuring accurate dosage and compliance with safety regulations. Proficient with automated dispensing systems to improve efficiency and patient safety. Demonstrates strong communication skills, enabling effective collaboration with healthcare professionals. Actively participates in quality assurance processes to maintain high standards of care. Eager to contribute expertise and commitment to enhancing operational workflows while prioritizing patient care in a new role.

EDUCATION

Associate Degree in Pharmacy Technology

Atlanta Technical College 🎓 GPA: 3.8 📅 2026 📍 Atlanta, GA

Coursework: Pharmacy Law, Drug Interactions, Aseptic Techniques, Pharmaceutical Calculations

TECHNICAL SKILLS

- **Medication Management Tools:** Epic, Meditech, Cerner
- **Statistical Software:** SPSS, R, SAS
- **Regulatory Standards:** Georgia Board of Pharmacy Rules, Joint Commission Standards, FDA Regulations
- **Compounding Materials:** Ointments, Creams, Oral Solutions
- **Communication Platforms:** Microsoft Teams, Slack, Zoom
- **Inventory Systems:** RxMedic, OmniCell, QS/1
- **Clinical Protocols:** Medication Therapeutics, Patient Safety Updates, Triage Protocols
- **Professional Organizations:** American Pharmacists Association, National Pharmacy Association, Georgia Pharmacy Association
- **Quality Control Methods:** Lean Methodologies, Six Sigma Principles, Root Cause Analysis
- **Training Programs:** Onboarding Modules, Continuing Education Courses, Mentorship Initiatives

SKILLS

- Medication Preparation
- Aseptic Technique
- Inventory Management
- Automated Dispensing Systems
- Patient Communication
- Problem Solving
- IV Preparation
- Regulatory Compliance
- Quality Assurance
- Compounding Practices
- Healthcare Collaboration
- Documentation Skills
- Pharmaceutical Knowledge
- Time Management
- Educator Skills

EXPERIENCE

Pharmacy Technician Intern

University Project 📅 June 2025 - Present 📍 Atlanta, GA

Oversaw various responsibilities in managing medication distribution and inventory in a clinical environment dedicated to pharmacy education.

- Assisted in preparing and compounding medications, focusing on accuracy for patient-specific needs.
- Collaborated closely with pharmacists, addressing discrepancies to ensure patient safety.
- Conducted continuous inventory assessments, reordering stock as required while adhering to regulatory mandates.
- Performed thorough documentation for all dispensed medications, maintaining high accountability.
- Engaged in professional development opportunities to bolster knowledge of pharmaceutical practices.
- Implemented an innovative inventory management software, significantly boosting tracking efficiency.

Pharmacy Research Assistant

University Research Lab 📅 January 2025 - May 2025 📍 Atlanta, GA

Contributed to research projects focusing on medication adherence, collaborating effectively within academic environments.

- Executed research analyzing patient responses to medication through educational interventions.
- Drafted comprehensive findings reports and presented results during university conferences.
- Utilized statistical analysis tools, ensuring precise evaluation of research data.
- Helped organize material for promoting patient workshops aimed at improving pharmacy services.
- Created outreach materials reinforcing community engagement regarding pharmaceutical health education.
- Sought constructive feedback from faculty supervisors to enhance project approach and outcomes.

LEADERSHIP & AWARDS

- Dean's List, Atlanta Technical College, 2025
- Pharmacy Student Scholarship Recipient, 2025

CERTIFICATIONS

- Registered Pharmacy Technician 📅 2026
- Pharmacy Technician Certification Board (PTCB) 📅 2026

PROFESSIONAL AFFILIATIONS

- Member, Pharmacy Student Association, Atlanta Technical College
- Volunteer, Community Health Fair, teaching medication management

LANGUAGES

- English (Native) • Spanish (Proficient)

ADDITIONAL INFORMATION

Work Status : Authorized to work in United States. No sponsorship required.

REFERENCES

AVAILABLE ON REQUEST